

**REGULAR MEETING of the Board of Directors of the
Peninsula Clean Energy Authority (PCEA)
Thursday, May 27, 2021
MINUTES**

Peninsula Clean Energy
Video conference and teleconference
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:30 p.m.

ROLL CALL

Present: Dave Pine, County of San Mateo
Rick DeGolia, Town of Atherton, *Chair*
Donna Colson, City of Burlingame, *Vice Chair*
Julia Mates, City of Belmont
Coleen Mackin, City of Brisbane
Roderick Daus-Magbual, City of Daly City
Carlos Romero, City of East Palo Alto
Sam Hindi, City of Foster City
Harvey Rarback, City of Half Moon Bay
Tom Faria, City of Los Banos
Betsy Nash, City of Menlo Park
Ann Schneider, City of Millbrae
Tygarjas Bigstycck, City of Pacifica
Jeff Aalfs, Town of Portola Valley
Giselle Hale, City of Redwood City
Marty Medina, City of San Bruno
Laura Parmer-Lohan, City of San Carlos
Rick Bonilla, City of San Mateo
James Coleman, City of South San Francisco
John Carvell, Town of Woodside
Pradeep Gupta, Director Emeritus
John Keener, Director Emeritus

Staff: Jan Pepper, Chief Executive Officer
Andy Stern, Chief Financial Officer
Leslie Brown, Director of Customer Care
KJ Janowski, Director of Marketing and Community Relations
Kirsten Andrews-Schwind, Senior Manager of Community Relations
Siobhan Doherty, Director of Power Resources
Marc Hershman, Director of Government Affairs
Siobhan Doherty, Director of Power Resources
Rafael Reyes, Director of Community Energy Programs
Jeremy Waen, Director of Regulatory Policy
Jennifer Stalzer Kraske, Deputy County Counsel
Kim Le, Senior Manager, Data and Technology

A quorum was established.

PUBLIC COMMENT:

Carol Steinfeld, Water Committee, Loma Prieta Chapter of the Sierra Club

ACTION TO SET THE AGENDA AND APPROVE REMAINING CONSENT AGENDA ITEMS

Motion Made / Seconded: DeGolia / Parmer-Lohan

Motion passed 18-0 (Absent: County of San Mateo, Burlingame, Colma, East Palo Alto, Hillsborough)

JURISDICTION	NAME	YES	NO	ABSTAIN	ABSENT
County of San Mateo	Dave Pine	X			
County of San Mateo	Director Groom				X
Town of Atherton	Director DeGolia	X			
City of Belmont	Director Mates	X			
City of Brisbane	Director Mackin	X			
City of Burlingame	Director Colson				X
Town of Colma	Director Gonzalez				X
City of Daly City	Director Daus-Magbual	X			
City of East Palo Alto	Director Romero				X
City of Foster City	Director Hindi	X			
City of Half Moon Bay	Director Rarback	X			
Town of Hillsborough	Director May				X
City of Los Banos	Director Faria	X			
City of Menlo Park	Director Nash	X			
City of Millbrae	Director Schneider	X			
City of Pacifica	Alternate Bigstyck	X			
Town of Portola Valley	Director Aalfs	X			
City of Redwood City	Alternate Smith	X			
City of San Bruno	Director Medina	X			
City of San Carlos	Director Parmer-Lohan	X			
City of San Mateo	Director Bonilla	X			
City of South San Francisco	Director Coleman	X			
Town of Woodside	Director Carvell	X			
	Totals	18			

REGULAR AGENDA

1. CHAIR REPORT

No Report.

2. CEO REPORT

Jan Pepper, *Chief Executive Officer*, informed the Board that Western Community Energy, a CCA (Community Choice Aggregator) launched in 2020, is filing for Chapter 9 bankruptcy. Jan described the reasons why Western Community Energy is filing for bankruptcy and assured the Board that Peninsula Clean Energy continues to be in a strong financial position. Jan provided a staffing update to the Board, noting that Jennika Uribe will start as Community Outreach Specialist for Los Banos on June 1st, and informed them of remaining open positions. Jan also provided an update on our successful electric bicycle program and the proposed decision regarding the PCIA (Power Charge Indifference Adjustment). She also described the status of our DAC-GT and CS-GT program (Disadvantage Community Green Tariff and Community Solar Green Tariff program), and legislative activity that occurred in the past month regarding Senate Bill 612, 68, and 67. Jan congratulated the City of Daly City for approving reach codes and congratulated the City of South San Francisco on having their first meeting on reach codes.

Jan answered questions from the Board regarding our DAC-GT and CS-GT program, including timing for the Request for Proposals (RFP) and which areas of our service territory are considered Disadvantaged Communities.

3. CITIZENS ADVISORY COMMITTEE REPORT

Desiree Thayer, *Citizens Advisory Committee (CAC) Chair*, reported that at their last meeting CAC members received a legislative update from Marc Hershman, an update on the DEAI (Diversity, Equity, Accessibility, and Inclusion) project from Shayna Barnes, and an update on the e-bike program from Phillip Kobernick. Desiree also described that at this meeting the Committee signed up for working groups for their new work plan that was approved at the last Board meeting in April 2021. Board members requested that the CAC members and CAC lead member of each working group be included in the next weekly Board newsletter.

4. APPOINTMENTS TO THE CITIZENS ADVISORY COMMITTEE

Kirsten Andrews-Schwind, *Senior Manager of Community Relations*, introduced the topic and described the process for Citizens Advisory Committee (CAC) Recruitment and nominations. Tom Faria, Board Member from Los Banos, introduced the new nominees to the Citizens Advisory Committee - Daniel Baerwaldt and Cheryl Schaff and the nominees for renewed terms - Diane Bailey and Joseph Fullerton. Tom Faria made a motion to appoint these four nominees to the Committee to serve 3-year terms. Rick Bonilla seconded the motion.

Motion Made / Seconded: Faria / Bonilla

Motion passed 20-0 (Absent: County of San Mateo, Colma, Hillsborough)

JURISDICTION	NAME	YES	NO	ABSTAIN	ABSENT
County of San Mateo	Dave Pine	X			
County of San Mateo	Director Groom				X
Town of Atherton	Director DeGolia	X			
City of Belmont	Director Mates	X			
City of Brisbane	Director Mackin	X			
City of Burlingame	Director Colson	X			
Town of Colma	Director Gonzalez				X
City of Daly City	Director Daus-Magbual	X			
City of East Palo Alto	Director Romero	X			
City of Foster City	Director Hindi	X			
City of Half Moon Bay	Director Rarback	X			
Town of Hillsborough	Director May				X
City of Los Banos	Director Faria	X			
City of Menlo Park	Director Nash	X			
City of Millbrae	Director Schneider	X			
City of Pacifica	Alternate Bigstycck	X			
Town of Portola Valley	Director Aalfs	X			
City of Redwood City	Alternate Smith	X			
City of San Bruno	Director Medina	X			
City of San Carlos	Director Parmer-Lohan	X			
City of San Mateo	Director Bonilla	X			
City of South San Francisco	Director Coleman	X			
Town of Woodside	Director Carvell	X			
	Totals	20			

5. APPROVE UPDATE TO THE EV CHARGING INCENTIVE PROGRAM

Phillip Kobernick, *Program Manager*, reviewed the EV Charging Infrastructure Program “EV Ready” and current funding levels provided by Peninsula Clean Energy for EV charging retrofit projects. Phillip described the Low Carbon Fuel Standard (LCFS) program and the additional incentives available under this program that can help address gaps in funding under the preexisting EV Ready program. Phillip answered questions from committee members regarding requirements for charging stations, eligibility, and preferences for site types under the LCFS program. Board members expressed their support for the program and how it will help create much-needed EV (electric vehicle) charging infrastructure.

Motion Made / Seconded: Hale/Bonilla

Motion passed 20-0 (Absent: County of San Mateo, Colma, Hillsborough)

JURISDICTION	NAME	YES	NO	ABSTAIN	ABSENT
County of San Mateo	Dave Pine	X			
County of San Mateo	Director Groom				X
Town of Atherton	Director DeGolia	X			
City of Belmont	Director Mates	X			
City of Brisbane	Director Mackin	X			
City of Burlingame	Director Colson	X			
Town of Colma	Director Gonzalez				X
City of Daly City	Director Daus-Magbual	X			
City of East Palo Alto	Director Romero	X			
City of Foster City	Director Hindi	X			
City of Half Moon Bay	Director Rarback	X			
Town of Hillsborough	Director May				X
City of Los Banos	Director Faria	X			
City of Menlo Park	Director Nash	X			
City of Millbrae	Director Schneider	X			
City of Pacifica	Alternate Bigstyck	X			
Town of Portola Valley	Director Aalfs	X			
City of Redwood City	Alternate Smith	X			
City of San Bruno	Director Medina	X			
City of San Carlos	Director Parmer-Lohan	X			
City of San Mateo	Director Bonilla	X			
City of South San Francisco	Director Coleman	X			
Town of Woodside	Director Carvell	X			
	Totals	20			

6. REVIEW FISCAL YEAR 2021-2022 DRAFT BUDGET

Andy Stern, CFO, reviewed the draft budget for fiscal year 2021-2022 including the schedule for review and approval, key assumptions, and details of key areas. Andy provided a review of the draft budget for fiscal years 2021-2026. Board members noted how budget forecasts change constantly, and asked Andy questions regarding risk mitigation related to volatility in forecasting for the Power Charge Indifference Adjustment (PCIA), energy costs, and weather.

PUBLIC COMMENT:

Mark Roest

7. BOARD MEMBERS' REPORTS

Rick DeGolia reminded Board members to respond to a survey in an email from Patricia Tomlinson regarding the CEO review process for this year.

ADJOURNMENT

Meeting was adjourned at 7:46 p.m.