



**REGULAR MEETING of the Executive Committee of the  
Peninsula Clean Energy Authority (PCEA)  
Monday, January 9, 2017  
MINUTES**

8:00 a.m.

455 County Center, 4th Floor, Room 405, Redwood City, CA 94063

**CALL TO ORDER**

Meeting was called to order at 8:04 a.m.

**ROLL CALL**

**Present:** Dave Pine, County of San Mateo, *Chair*  
Carole Groom, County of San Mateo  
Jeff Aalfs, Town of Portola Valley, *Vice Chair*  
Wayne Lee, City of Millbrae  
Cameron Johnson, City of San Carlos  
Pradeep Gupta, City of South San Francisco

**Absent:** Rick DeGolia, Town of Atherton  
Gary Pollard, City of Foster City

**Staff:** Jan Pepper, CEO  
George Wiltsee, Director of Power Resources  
Dan Lieberman, Director of Marketing & Public Affairs  
Kirsten Andrews-Schwind, Community Outreach Manager  
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO  
Nirit S. Eriksson, Associate General Counsel

**A quorum was established.**

**PUBLIC COMMENT**

No public comment.

## **ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS**

Motion Made / Seconded: Groom / Johnson

**Motion passed unanimously 6-0 (Absent: DeGolia, Pollard)**

## **REGULAR AGENDA**

### **1. CEO REPORT**

Jan Pepper – Chief Executive Officer (CEO) of Peninsula Clean Energy (PCE) – reported that PG&E raised their rates on January 1, 2017, including the Power Charge Indifference Adjustment (PCIA). PCE staff recommend that PCE reduce generation rates to maintain our 5% discount compared to PG&E. She said that PCE is in final negotiations for office space, and she introduced a new PCE employee: Kirsten Andrews-Schwind, Community Outreach Manager.

Jan reported the need to file PCE's updated load and Resource Adequacy requirements with the Energy Commission this Friday, which will commit us to launch Phase 2 in April. On the regulatory front, Jan reported that she and some Board members have set up introductory meetings with the Commissioners of the California Public Utilities Commission (CPUC); joint testimony is being drafted for the Diablo Canyon proceeding; and PCE staff and several Board members will be attending the CPUC En Banc hearing on Community Choice Aggregators on February 1<sup>st</sup>.

### **2. APPROVE CORRECTION TO EXECUTIVE COMMITTEE OCTOBER 2017 MEETING DATE**

The October meeting date falls on Columbus Day, so staff recommend moving it to Tuesday, October 10<sup>th</sup>.

Motion Made / Seconded: Aalfs / Lee

**Motion passed unanimously 5-0 (Absent: DeGolia, Pollard, Johnson)**

### **PUBLIC COMMENT**

No public comment.

### **3. RFO UPDATE**

Jan Pepper and George Wiltsee, Director of Power Resources, reported that they have been working with outside counsel on negotiating and structuring several projects for Power Purchase Agreements that are very close to PCE's pro forma.

The Executive Committee discussed two issues that were raised during interviews and negotiations with the bidders:

- a) Credit rating for PCE: PCE has no credit history, so a lock-box approach was created.
- b) Change of control: Some projects may be sold, and one that has not yet been constructed is being developed to be sold. Jan and George said this is an industry standard and a common practice.

Several contracts to be executed will be presented to the Board at the January 26<sup>th</sup> meeting.

#### **4. PRINTING/MAILING BIDS SUMMARY**

Dan Lieberman reported that he requested bids for a printing/mail house and received several strong bids. He said that Pacific Printing, a union shop, had the best price, 100% post-consumer paper, well below our pro forma budget, with an integrated printing and mail house in one. He will put together a contract to present to the Board.

#### **ADJOURNMENT**

Meeting was adjourned at 9:43 a.m.