

**REGULAR MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Monday, January 11, 2021
MINUTES**

8:00 a.m.

Peninsula Clean Energy
Video conference and teleconference

CALL TO ORDER

Meeting was called to order at 8:01 a.m.

ROLL CALL

Present: Jeff Aalfs, Town of Portola Valley, *Chair*
Rick DeGolia, Town of Atherton, *Vice Chair*
Dave Pine, County of San Mateo
Carole Groom, County of San Mateo
Julia Mates, City of Belmont
Donna Colson, City of Burlingame
Rick Bonilla, City of San Mateo
Pradeep Gupta, Director Emeritus
John Keener, Director Emeritus

Staff: Jan Pepper, CEO
Andy Stern, CFO
Leslie Brown, Director of Customer Care
Kim Le, Senior Manager, Data and Technology
Hailey Wu, Senior Financial Analyst
Rafael Reyes, Director of Energy Programs
KJ Janowski, Director of Marketing and Community Affairs
Kirsten Andrews-Schwind, Senior Manager of Community Relations
Siobhan Doherty, Director of Power Resources
Chelsea Keys, Power Resources Manager
Sara Maatta, Renewable Energy and Compliance Analyst
Jennifer Stalzer Kraske, Deputy County Counsel
Shayna Barnes, Administrative Assistant
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

A quorum was established.

PUBLIC COMMENT

Tim Strinden, Belmont Resident, Comments included in the Agenda Packet

ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded: Bonilla / Colson

Motion passed 5-0 (Absent: DeGolia, Pine)

REGULAR AGENDA

1. CHAIR REPORT

No report.

2. CEO REPORT

Chief Executive Officer Jan Pepper provided a staffing update, and reported that the submission deadline for All Electric Leadership Awards and Directory projects was extended to January 15, 2021. Jan reported that the Citizen’s Advisory Committee (CAC) will bring a statement on equity to the Board for consideration. Committee members discussed creating an Equity subcommittee to work with the CAC.

3. DISCUSS PCIA AND GENERATION RATE CHANGES AND PROVIDE DIRECTION FOR PCE RATE CHANGES

Chief Financial Officer Andy Stern reported that PG&E released new generation and PCIA (Power Charge Indifference Adjustment) rates on December 30, 2020, that were effective January 1, 2021. Andy reported that PCIA rates went up significantly and generation rates went down, and he reviewed the potential impact to the budget and 5-year plan.

Andy reviewed updated budget forecasts, rate analysis, projected costs and revenues, and he reported that staff recommends PCE adjust rates at the January 28, 2021 Board meeting to maintain PCE’s 5% generation rate discount compared to PG&E. Committee members discussed potential actions to reduce costs and increase savings, and they agreed to form a subcommittee to discuss the matter further. Jeff Aalfs, Rick DeGolia, Donna Colson, Dave Pine, and John Keener volunteered to serve on the Strategic Budget Priorities subcommittee. Jeff Aalfs later offered to step down from this subcommittee so as to not reach a quorum of the current Executive Committee.

4. COMMITTEE MEMBERS’ REPORTS

Committee members discussed options that would enable the public to contact the Board while simultaneously creating a public record.

ADJOURNMENT

Meeting was adjourned at 10:03 a.m.