



**REGULAR MEETING of the Executive Committee of the  
Peninsula Clean Energy Authority (PCEA)  
Monday, February 12, 2018  
MINUTES**

8:00 a.m.

Peninsula Clean Energy  
2075 Woodside Road, Redwood City, CA 94061

**CALL TO ORDER**

Meeting was called to order at 8:05 a.m.

**ROLL CALL**

**Present:** Dave Pine, County of San Mateo, *Chair*  
Carole Groom, County of San Mateo  
Jeff Aalfs, Town of Portola Valley, *Vice Chair*  
Wayne Lee, City of Millbrae

**Absent:** Rick DeGolia, Town of Atherton  
Gary Pollard, City of Foster City  
Pradeep Gupta, City of South San Francisco

**Staff:** Jan Pepper, CEO  
Jay Modi, Director of Finance and Administration  
Siobhan Doherty, Director of Power Resources  
Leslie Brown, Manager of Customer Care  
Michael Totah, Key Accounts Executive  
Kirsten Andrews-Schwind, Communications and Outreach Manager  
TJ Carter, Marketing Associate  
Nirit Eriksson, Associate General Counsel  
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

**A quorum was established.**

**PUBLIC COMMENT**

James Tuleya

## **ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS**

Motion Made / Seconded: Lee / Groom

**Motion passed unanimously 4-0 (Absent: DeGolia, Pollard, Gupta)**

## **REGULAR AGENDA**

### **1. CHAIR REPORT**

Dave Pine—Chair—reported that he and Jan attended the rally and press conference at the CPUC (California Public Utilities Commission) on Thursday, February 8, 2018, to express appreciation for the changes made by the CPUC staff as regards CPUC Resolution E-4907, and to report on the successes of PCE in contracting for 300 MW of new renewable energy projects. He reported that Resolution E-4907 as amended was passed. Jan Pepper— Chief Executive Officer—reported that the adopted resolution allows CCAs that start in 2018 to proceed.

### **2. CEO REPORT**

Jan Pepper—Chief Executive Officer—reported that she and Joe Wiedman met with CPUC Commissioners Randolph and Peterman, and Joe held a Skype meeting with Commissioner Guzman Aceves, to discuss the CPUC’s decision on IRPs (Integrated Resource Plans).

Jan reported that she has reviewed all the applications for the Energy Programs Director/Manager position and will begin scheduling interviews. She announced that PCE will receive a Sustainability Award at Sustainable San Mateo County’s annual awards dinner on March 29, 2018.

### **3. PROCESS FOR SELECTING/APPOINTING NEW CAC MEMBERS**

Kirsten Andrews-Schwind—Communications and Outreach Manager—reported that the Citizens Advisory Committee (CAC) has a vacancy to fill, and five terms that expire in May. Executive Committee members discussed advertising the openings and creating an ad hoc committee to review the applications.

### **4. OVERVIEW OF COMMERCIAL ACCOUNT OUTREACH**

Leslie Brown—Manager of Customer Care—reported on the usage of PCE’s largest customers. Michael Totah—Key Accounts Executive—introduced himself and outlined a process for identifying and contacting PCE’s top 100 customers.

**PUBLIC COMMENT**

James Tuleya  
Rafael Reyes

**5. COMMITTEE MEMBERS' REPORTS**

Jeff Aalfs—Vice Chair—reported that he will be attending the California Energy Storage Alliance (CESA) 10th annual Market Development Forum on February 28 in Berkeley, CA.

Wayne Lee requested one more reminder be sent to the Board requesting applications for Board Chair and Vice Chair.

**ADJOURNMENT**

Meeting was adjourned at 8:58 a.m.