



**REGULAR MEETING of the Board of Directors of the
Peninsula Clean Energy Authority (PCEA)
Thursday, March 24, 2016
MINUTES**

San Mateo County Office of Education, Corte Madera Room
101 Twin Dolphin Drive, Redwood City, CA 94065
7:00pm

CALL TO ORDER

Meeting was called to order at 7:15pm.

WELCOME AND ADMINISTERING THE OATH OF OFFICE

David Silberman, Chief Deputy County Counsel, administered the Oath of Office to the Board of Directors.

ROLL CALL

Present: Dave Pine, County of San Mateo
Carole Groom, County of San Mateo
Rick DeGolia, Town of Atherton
Greg Scoles (alternate), City of Belmont
Donna Colson, City of Burlingame
Joseph Silva, Town of Colma
Mike Guingona, City of Daly City
Larry Moody, City of East Palo Alto
Gary Pollard, City of Foster City
Deborah Penrose, City of Half Moon Bay
Laurence May, Town of Hillsborough
Catherine Carlton, City of Menlo Park
Ann Schneider (alternate), City of Millbrae
John Keener, City of Pacifica
Jeff Aalfs, Town of Portola Valley
Ian Bain, City of Redwood City
Marty Medina, City of San Bruno
Cameron Johnson, City of San Carlos
Joe Goethals, City of San Mateo
Mike Futrell (alternate), City of South San Francisco
Daniel Yost, Town of Woodside

Absent: Lori Liu, City of Brisbane

Staff: Jim Eggemeyer, Director, Office of Sustainability
David Silberman, General Counsel
Kirsten Pringle, Sustainability Fellow, Office of Sustainability
Gordon Tong, Sustainability Coordinator, Office of Sustainability

A quorum was established.

Director Pine volunteered to chair the meeting in absence of an official chair. There were no objections from the Board. Director Pine suggested those interested in serving as the chair submit statements of interest to Mr. Eggemeyer to be voted on at the next Board meeting.

PUBLIC COMMENT

No public comment.

INTRODUCTIONS OF THE PCEA TEAM

Director Groom introduced Jim Eggemeyer, Gordon Tong, Kirsten Pringle, David Silberman, Richard Bac, David Burruto from the County. She also introduced consultants Shawn Marshall (LEAN Energy US), Kirby Dusel (Pacific Energy Advisors), and Brian Goldstein (Pacific Energy Advisors).

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA ITEMS

Director Pine requested a motion to set the agenda and approve consent agenda items.

Motion Made / Seconded: Futrell / Guingona

Motion passed 21-0 (absent: Liu).

REGULAR AGENDA

1. ADOPTION OF REGULAR MEETING SCHEDULE

Director Pine said that the meeting schedule is set for two meetings a month on the 2nd and 4th Thursday until launch, when it will be down to one meeting a month on the 4th Thursday. He suggested the meetings start earlier as there is a time limitation on the current facility.

Public Comment

None

Motion Made / Seconded: Pollard / Aalfs

Motion passed 20-1 (oppose: Schneider; absent: Liu)

2. ESTABLISHMENT OF AN AD-HOC CITIZEN ADVISORY COMMITTEE

Mr. Tong recommended the Board establish an Ad-Hoc Citizen Advisory Committee until a more permanent committee can be formed after program launch with membership as provided in the memorandum submitted to the Board.

Public Comment

None

Motion Made / Seconded: Futrell / Guingona

Motion passed 21-0 (absent: Liu)

3. PRESENTATION AND DISCUSSION: PCE PROGRAM DEBRIEF

Mr. Eggemeyer and Ms. Marshall presented on the history of PCE as well as next steps for the program.

4. PRESENTATION AND DISCUSSION: DRAFT IMPLEMENTATION PLAN

Mr. Dusel and Mr. Goldstein presented on the draft implementation plan for Peninsula Clean Energy.

Public Comment

Sue Chow, Sierra Club

Michael Closson, MenloSpark

Jan Butts, Sierra Club / San Mateo Community Choice

Lisa Altieri, 350.org Bay Area

Mark Roest, 350.org 100% Renewable / Seawave Battery Inc.

Diane Bailey, MenloSpark

Kirsten Andrews-Schwind, Pacifica Climate Committee

Scott Marshall, Menlo Park

Aaron Hoag, Redwood City

Alexander Cannara, Menlo Park

Michelle Daher, Menlo Park

5. PRESENTATION AND DISCUSSION: ENERGY SERVICES REQUEST FOR PROPOSALS

Mr. Dusel and Mr. Goldstein presented an overview of the energy services request for proposals.

BOARD MEMBER REPORTS

No reports from the Board.

STAFF REPORT

Mr. Silberman requested all Directors turn in their Form 700s and signed Oaths of Office to him.

ADJOURNMENT

Meeting was adjourned at 9:37pm.

Chair

Attest:

Secretary