



**REGULAR MEETING of the Board of Directors of the
Peninsula Clean Energy Authority (PCEA)
Thursday, March 26, 2020
MINUTES**

Peninsula Clean Energy
Video conference and teleconference
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:33 p.m.

ROLL CALL

Present: Dave Pine, County of San Mateo
Carole Groom, County of San Mateo
Jeff Aalfs, Town of Portola Valley, *Chair*
Rick DeGolia, Town of Atherton, *Vice Chair*
Julia Mates, City of Belmont
Madison Davis, City of Brisbane
Donna Colson, City of Burlingame
John Goodwin, Town of Colma
Roderick Daus-Magbual, City of Daly City
Carlos Romero, City of East Palo Alto
Catherine Mahanpour, City of Foster City
Harvey Rarback, City of Half Moon Bay
Laurence May, Town of Hillsborough
Catherine Carlton, City of Menlo Park
Wayne Lee, City of Millbrae
Deirdre Martin, City of Pacifica
Ian Bain, City of Redwood City
Marty Medina, City of San Bruno
Laura Parmer-Lohan, City of San Carlos
Rick Bonilla, City of San Mateo
Flor Nicolas, City of South San Francisco
Daniel Yost, Town of Woodside
John Keener, Director Emeritus
Pradeep Gupta, Director Emeritus

Staff: Jan Pepper, Chief Executive Officer
Andy Stern, Chief Financial Officer

Leslie Brown, Director of Customer Care
Rafael Reyes, Director of Energy Programs
Siobhan Doherty, Director of Power Resources
Jennifer Stalzer Kraske, Deputy County Counsel
Shayna Barnes, Administrative Assistant
Anne Bartoletti, Board Clerk/Office Manager/Executive Assistant to the CEO

A quorum was established.

PUBLIC COMMENT:

Mark Roest, SeaWave Battery

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded: Lee / Bonilla

Motion passed unanimously 18-0 (Absent: County of San Mateo, Atherton, East Palo Alto, Half Moon Bay)

REGULAR AGENDA

1. CHAIR REPORT

Jeff Aalfs—Chair—reviewed basic instructions on how to use the RingCentral conference service, and how the meeting and public comment will be managed.

2. CEO REPORT

Jan Pepper—Chief Executive Officer—provided an update on staffing, a proposal to assist CARE/FERA (California Alternate Rates for Energy/Family Electric Rate Assistance) customers, the impact of COVID-19 on load, and upcoming rate changes. Jan also provided an update on PG&E’s bankruptcy, community outreach to identify medically vulnerable customers for the Resiliency Program, and she announced that the Wright Solar Project Ribbon Cutting has been postponed until September or October.

PUBLIC COMMENT:

Mark Roest, SeaWave Battery

3. CITIZENS ADVISORY COMMITTEE REPORT

Desiree Thayer—Chair—reported that the Citizens Advisory Committee (CAC) did not meet this month as they likely would not have reached a quorum. She reported that next month the CAC will meet via video/teleconference.

4. AUDIT AND FINANCE COMMITTEE REPORT

Donna Colson—Chair—reported that six firms submitted proposals in response to Peninsula Clean Energy’s RFP (Request for Proposal) for a second Investment Manager. She reported that staff and select Committee members reviewed the proposals and narrowed them down to one – that being PFM. She reported that the Committee interviewed PFM and recommends approval of PFM as Peninsula Clean Energy’s second Investment Manager.

5. SELECTION OF CHAIR AND VICE CHAIR

Wayne Lee—Nominating Committee Chair—reported that the Nominating Committee (Wayne Lee, Catherine Carlton, Rick Bonilla, and Laurence May), received online applications from Jeff Aalfs for Chair, and Rick DeGolia for Vice Chair. Wayne reported that the Committee reviewed the applications and voted to nominate Jeff Aalfs and Rick DeGolia. Wayne reported that a nomination was received via email for Rick DeGolia for Chair and Carlos Romero for Vice Chair, but no applications were received. Wayne requested the floor be opened to nominations. Jeff Aalfs opened the floor to nominations for Chair and Vice Chair.

Wayne Lee nominated Jeff Aalfs for Chair. No other nominations received.

Motion Made / Seconded: Lee / Bonilla

Motion passed 18-0 (Absent: County of San Mateo, Atherton, East Palo Alto. Abstained: Portola Valley)

Wayne Lee nominated Rick DeGolia for Vice Chair. No other nominations received.

Motion Made / Seconded: Lee / Bonilla

Motion passed unanimously 19-0 (Absent: County of San Mateo, Atherton, East Palo Alto)

6. APPROVE AN ON-BILL CREDIT OF \$100 TO CALIFORNIA ALTERNATE RATES FOR ENERGY (CARE) AND FAMILY ELECTRIC RATE ASSISTANCE (FERA) CUSTOMERS ON THEIR NEXT BILL, IN A TOTAL AMOUNT NOT TO EXCEED \$3.1 MILLION

Leslie Brown—Director of Customer Care—reviewed how the shelter in place order impacts the community, the residential Load, and how CARE/FERA recipients are more likely to be negatively impacted. She reported that staff is proposing a \$100 credit be applied directly to the accounts of all active customers enrolled in CARE/FERA as of March 20, 2020. Leslie reviewed how the \$100 credit would be rolled out and applied, and the multiple channels that would be used to notify customers.

Motion Made / Seconded: Lee / Daus-Magbual

Motion passed unanimously 18-0 (Absent: County of San Mateo, County of San Mateo, East Palo Alto, Half Moon Bay)

7. APPROVE SECOND INVESTMENT MANAGER

Andy Stern—Chief Financial Officer—reviewed Peninsula Clean Energy’s bank and investment accounts and reported that the Audit and Finance Committee directed staff to add a second investment manager to diversify funds. Andy reported that staff and members of the Audit and Finance Committee conducted a detailed review of proposals received, and the Committee recommended that PFM Asset Management LLC be retained as PCE’s second investment manager and transferring 40-60% of PCE’s investment funds to PFM.

Motion Made / Seconded: DeGolia / May

Motion passed unanimously 18-0 (Absent: County of San Mateo, County of San Mateo, East Palo Alto, Half Moon Bay)

8. APPROVE LYFT EV (ELECTRIC VEHICLE) CONTRACT

Rafael Reyes—Director of Energy Programs—reported on a proposed ride-hail electrification pilot program with FlexDrive, a Lyft rental partner. Rafael reviewed San Mateo County transportation emissions, the roadmap of energy programs focused on transportation electrification, and the climate impact of automobiles and ride-hail drivers. He outlined the goals of a ride-hail electrification pilot, including reducing emissions and delivering benefits to underserved communities.

Rafael reviewed an outline of the program design, and introduced Jon Walker, Sustainability Manager for Lyft. Board members discussed taxicab emissions, and concerns about labor protections, and AB-5. Rafael confirmed that the program benefits will accrue to the drivers; they will receive vouchers to lower the cost of the rental vehicle.

PUBLIC COMMENT:

Mark Roest, SeaWave Battery

Motion Made / Seconded: Lee / Bain

Motion passed 15-3 (Absent: County of San Mateo, County of San Mateo. Abstained: East Palo Alto, Woodside)

9. REVIEW STRATEGIC PLAN AND PROVIDE DIRECTION

Jan Pepper reviewed draft versions of the Mission Statement and Vision Statement and requested Board direction on which version they prefer. The Board came to a general consensus that Option C of both the Mission and Vision statements are preferred.

Jan reviewed Organizational Priorities and requested clarification from the Board on a definition of “carbon free”. Siobhan Doherty—Director of Power Resources—and Jan Pepper reviewed carbon free energy types, renewable energy versus GHG-free (greenhouse gas free) energy, and matching generation to load. Board members discussed issues relating to large hydro, nuclear, biomass, and the California RPS (Renewables Portfolio Standard) requirements.

Staff recommended Carbon Free be defined as California RPS-Eligible Renewable Energy that can be scheduled by PCE on an hourly basis. Staff confirmed that priorities and the definition will be revisited depending on market changes and the economic viability of this approach, and staff agreed to do additional analysis to address concerns about biomass. The board came to a general consensus to support the Staff recommendation and to strive to not include biomass when procuring renewable energy.

PUBLIC COMMENT:

Tom Kabat, Menlo Spark
Mark Roest, SeaWave Battery

10. INTEGRATED RESOURCE PLAN (IRP) UPDATE

Jan Pepper reported that the California Public Utilities Commission (CPUC) pushed out the IRP date to September 1, 2020. Jeff Aalfs announced that this agenda item will be tabled for a future meeting.

11. BOARD MEMBERS' REPORTS

Jeff Aalfs thanked everyone for participating in this remote meeting, and he reminded attendees to stay safe and stay home.

ADJOURNMENT

Meeting was adjourned at 9:27 p.m.