

**REGULAR MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Monday, April 8, 2019
MINUTES**

8:00 a.m.

Peninsula Clean Energy
2075 Woodside Road, Redwood City, CA 94061

CALL TO ORDER

Meeting was called to order at 8:06 a.m.

ROLL CALL

Present: Dave Pine, County of San Mateo
Carole Groom, County of San Mateo
Jeff Aalfs, Town of Portola Valley, *Chair*
Rick DeGolia, Town of Atherton, *Vice Chair*
Donna Colson, City of Burlingame
Rick Bonilla, City of San Mateo

Absent: Catherine Mahanpour, Foster City
Catherine Carlton, City of Menlo Park
Wayne Lee, City of Millbrae

Staff: Jan Pepper, CEO
Andy Stern, CFO
Rafael Reyes, Director of Energy Programs
Matthew Sanders, Deputy County Counsel
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

A quorum was established.

PUBLIC COMMENT

No public comment.

ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded: Bonilla / DeGolia

Motion passed unanimously 5-0 (Absent: Pine, Mahanpour, Carlton, Lee)

REGULAR AGENDA

1. CHAIR REPORT

No report.

2. CEO REPORT

Chief Executive Officer Jan Pepper reported that on March 21 she, Rick DeGolia, and Rick Bonilla, met key contacts in Merced about their interest in CCAs (Community Choice Aggregation), and that additional meetings will be scheduled in April. She reported that PCE staff and Rick Bonilla participated in CalCCA's (California Community Choice Association) Capitol Day on April 3.

Jan reported that Cyclops was selected in response to PCE's Marketing RFP (Request for Proposal), and that the Marketing Ad Hoc Committee will meet with Cyclops staff on April 12. Jan reported that PCE continues working with representatives from multiple organizations, the County, and cities, in the development of building Reach Codes. She reported that an update on Reach Codes will be presented at the April Board meeting.

3. REVIEW CURRENT INSURANCE COVERAGE AND NEW INSURANCE COVERAGE OPTIONS

Chief Financial Officer Andy Stern reviewed PCE's current insurance coverage and outlined insurance needs not currently covered. Andy reported that he engaged ABD Insurance & Financial Services to review PCE's insurance coverage, potential risk areas, and make recommendations.

Andy introduced Peter Daly, Senior Vice President and Founding Principal of ABD, who reviewed insurance coverage options, and recommended additional insurance coverage for PCE. Executive Committee members discussed the insurance coverage recommendations and agreed that the recommendation for new insurance coverage should be added to the Board agenda for the April meeting.

4. REVIEW NEW EV DEALER INCENTIVE PROGRAM

Rafael Reyes—Director of Energy Programs—reported that the new EV (Electric Vehicle) dealer incentive program will be similar to the 2018 program with a rebate going to the

buyer and another rebate going to the dealer. He reported that 2019 is proposed as the first year of a three-year program to promote and increase EV purchases. Rafael reported that the 2018 program produced 120 EV sales, and that the 2019 to 2021 goal will be 800 EVs sold over three years. He reported that PCE staff will bring this program to the Board in April for approval, and that if it's successful, staff will return to the Board to request additional funds to extend the program.

5. COMMITTEE MEMBERS' REPORTS

No reports.

ADJOURNMENT

Meeting was adjourned at 10:13 a.m.