



**REGULAR MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Monday, April 13, 2020
MINUTES**

8:00 a.m.

Peninsula Clean Energy
Video conference and teleconference

CALL TO ORDER

Meeting was called to order at 8:02 a.m.

ROLL CALL

Present: Jeff Aalfs, Town of Portola Valley, *Chair*
Rick DeGolia, Town of Atherton, *Vice Chair*
Dave Pine, County of San Mateo
Carole Groom, County of San Mateo
Donna Colson, City of Burlingame
Catherine Mahanpour, City of Foster City
Catherine Carlton, City of Menlo Park
Rick Bonilla, City of San Mateo
John Keener, Director Emeritus
Pradeep Gupta, Director Emeritus

Absent: Wayne Lee, City of Millbrae

Staff: Jan Pepper, CEO
Andy Stern, CFO
Leslie Brown, Director of Customer Care
KJ Janowski, Director of Marketing and Community Affairs
Jennifer Stalzer Kraske, Deputy County Counsel
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

A quorum was established.

PUBLIC COMMENT

None

ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded: Groom / Pine

Motion passed unanimously 7-0 (Absent: DeGolia, Lee)

REGULAR AGENDA

1. CHAIR REPORT

Board Chair Jeff Aalfs reported that he virtually attended the Energy Institute at HAAS 2020 Power Conference on Energy Research and Policy on Friday, April 10, 2020. He reported that two papers presented in the conference were particularly informative, entitled, “Cost-effective Decarbonization of California’s Power Sector by 2030 with the Aid of Battery Storage”, and “Simplified Electricity Market Models with Significant Intermittent Renewable Capacity: Evidence from Italy”.

2. CEO REPORT

Chief Executive Officer Jan Pepper provided an update on staffing and the PG&E bankruptcy and reported on customer appreciation for the CARE/FERA on-bill credit that the Board approved. Jan announced that Peninsula Clean Energy received a BBB+ rating from Fitch, and that the Community Impact Report that was presented in the last meeting is expected to be distributed via multiple publications on April 26, 2020.

3. DISCUSS ADOPTION OF A RESOLUTION DELEGATING AUTHORITY TO THE CHIEF EXECUTIVE OFFICER UNTIL JULY 23, 2020 TO AWARD CERTAIN CONTRACTS, EXECUTE AGREEMENTS, APPROVE THE BUDGET, AND SET CUSTOMER RATES ON BEHALF OF PENINSULA CLEAN ENERGY IN THE EVENT THAT BOARD MEETINGS ARE CANCELLED OR NO QUORUM CAN BE REACHED DUE TO THE COVID-19 PUBLIC HEALTH EMERGENCY

Jan Pepper reported that some CCAs (Community Choice Aggregators) have passed resolutions in case there is an interruption in the internet for these types of virtual meetings, or if there was a State of Emergency. She reported that CCAs are developing contingency plans to have the Board delegate authority to the Executive Committee, or convene a Special Meeting of the Executive Committee, or have the Chair and Vice Chair meet with the CEO and legal counsel, in the event a quorum of the Board cannot be reached to approve large contracts, the budget, or rate changes.

Committee members discussed that video and teleconference meetings are working well to address the shelter in place orders relating to COVID-19, however in the event of a natural disaster that knocked out roads, power, internet, and telephone networks, it would impact every public Board and Council, and it would be good to have a plan.

Jennifer Stalzer Kraske volunteered to research the County's position on emergency meetings and delegation of powers in the event of an emergency, and will bring it back to the Committee.

4. REVIEW PG&E RATE UPDATE

Leslie Brown—Director of Customer Care—reported that PG&E will be adjusting their rates effective May 1, 2020, with small increases and decreases to generation rates. In addition, she reported that PCIA (Power Charge Indifference Adjustment) will increase across all rate classes, making it necessary for PCE to lower generation rates to maintain a net 5% discount on ECOPlus.

Leslie presented an example of an expected new PCE rate. Leslie also reported a new Commercial EV (Electric Vehicle) rate being rolled out starting May 1, 2020, that is reserved for dedicated EV Charging meters.

5. COMMITTEE MEMBERS' REPORTS

Jeff Aalfs reported that the Citizens Advisory Committee met last Thursday, April 9, 2020, and formed a Work Plan subcommittee to discuss their objectives and 2020 workplan.

ADJOURNMENT

Meeting was adjourned at 9:24 a.m.