



**REGULAR MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Monday, May 11, 2020
MINUTES**

8:00 a.m.

Peninsula Clean Energy
Video conference and teleconference

CALL TO ORDER

Meeting was called to order at 8:03 a.m.

ROLL CALL

Present: Jeff Aalfs, Town of Portola Valley, *Chair*
Rick DeGolia, Town of Atherton, *Vice Chair*
Dave Pine, County of San Mateo
Carole Groom, County of San Mateo
Donna Colson, City of Burlingame
Catherine Mahanpour, City of Foster City
Catherine Carlton, City of Menlo Park
Rick Bonilla, City of San Mateo
John Keener, Director Emeritus
Pradeep Gupta, Director Emeritus

Absent: Wayne Lee, City of Millbrae

Staff: Jan Pepper, CEO
Andy Stern, CFO
Rafael Reyes, Director of Energy Programs
Phillip Kobernick, Programs Manager
Shraddha Mutyal, Programs Manager
Alejandra Posada, Energy Programs Specialist
Hailey Wu, Senior Financial Analyst
KJ Janowski, Director of Marketing and Community Affairs
Siobhan Doherty, Director of Power Resources
Chelsea Keys, Power Resources Manager
Mehdi Shahriari, Senior Renewable Energy Analyst.
Sara Maatta, Renewable Energy and Compliance Analyst
Shawn Marshall, Lean Energy US

Jennifer Stalzer Kraske, Deputy County Counsel
Shayna Barnes, Administrative Assistant
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

A quorum was established.

PUBLIC COMMENT

None

ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded: Carlton / Colson

Motion passed unanimously 7-0 (Absent: DeGolia, Lee)

REGULAR AGENDA

1. CHAIR REPORT

Board Chair Jeff Aalfs reported that he virtually attended another session of the Energy Institute at HAAS 2020 Power Conference on Energy Research. He reported discussions on rates, electric bills, and real time pricing.

2. CEO REPORT

Chief Executive Officer Jan Pepper provided an update on staffing, reported that staff is moving toward implementing the Strategic Plan that was approved by the Board, and reported that a Request for Information (RFI) had been issued for solar and storage projects. Jan also reported on recent PG&E rate changes and PCIA increases.

3. RECOMMEND APPROVAL OF EXISTING BUILDINGS ELECTRIFICATION BUDGET AND PROGRAM

Director of Energy Programs Rafael Reyes outlined the rationale and objectives supporting a four-year program to electrify appliances in existing buildings. He outlined incentives, workforce development, and a focus on low income communities. He reported on key elements of the program, including alliances with existing organizations, replacing natural gas water heaters with electric heat pumps, low income home improvements, and a pilot program using new technology from Harvest Thermal.

Motion Made / Seconded: Colson / Mahanpour

Motion passed unanimously 8-0 (Absent: Lee)

4. RECOMMEND APPROVAL OF E-BIKE PROGRAM

Jeff Aalfs tabled this item due to time constraints.

5. REVIEW DRAFT FISCAL YEAR 2020-2021 BUDGET

Chief Financial Officer Andy Stern provided an overview of the draft budget for Fiscal Year (FY) 2020-2021. Andy reviewed key assumptions for the draft budget, including changes to PG&E rates, increases to PCIA (Power Charge Indifference Adjustment), and changes to forecasted energy prices.

Andy reported on revenue projections and load forecasts for the draft FY2020-2021 budget and five-year plan impacted by the COVID-19 shelter-in-place orders.

6. REVIEW PG&E GHG-FREE ALLOCATION

Jan reviewed background information on PG&E's allocation of GHG-free resources (large hydro and nuclear) to LSEs (Load Serving Entities) in PG&E's territory. Jan reviewed load forecasts based on the impact of COVID-19, the reduction in expected allocation volumes, and Peninsula Clean Energy's (PCE) GHG-free and Renewable targets.

Director of Marketing and Community Affairs KJ Janowski reviewed results from a market research survey that showed most respondents preferred a power mix without nuclear. Jan outlined a staff recommendation to accept the PG&E hydro allocation but not accept the PG&E nuclear allocation. Due to time constraints, Jeff directed Committee members to direct comments to Jan.

7. UPDATE ON INCLUSION OF NEW COMMUNITIES FROM THE CENTRAL VALLEY IN THE PENINSULA CLEAN ENERGY JOINT POWERS AUTHORITY(JPA) AGREEMENT

Shawn Marshall of Lean Energy US reported that a meeting with the Los Banos City Council was pushed out from March until June 3, 2020 due to the COVID-19 shelter in place orders. Shawn reported next steps include scheduling council member briefings by phone, preparing an informational packet for Los Banos staff and Council members, and inviting key staff and elected officials at the unincorporated County and the cities of Merced, Dos Palos, and Gustine, to the June 3 Council meeting.

8. DISCUSS ISSUE OF DELEGATION OF AUTHORITY TO THE CHIEF EXECUTIVE OFFICER OF CERTAIN CONTRACTING AND RATE SETTING POWERS IN THE EVENT THAT BOARD MEETINGS AND/OR EXECUTIVE COMMITTEE MEETINGS ARE SUSPENDED DUE TO A STATE OF EMERGENCY OR A NATURAL DISASTER

Jeff Aalfs tabled this item due to time constraints.

9. COMMITTEE MEMBERS' REPORTS

None.

ADJOURNMENT

Meeting was adjourned at 10:02 a.m.