



**REGULAR MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Monday, June 8, 2020
MINUTES**

8:00 a.m.

Peninsula Clean Energy
Video conference and teleconference

CALL TO ORDER

Meeting was called to order at 8:06 a.m.

ROLL CALL

- Present:** Jeff Aalfs, Town of Portola Valley, *Chair*
Rick DeGolia, Town of Atherton, *Vice Chair*
Carole Groom, County of San Mateo
Julia Mates, City of Belmont
Donna Colson, City of Burlingame
Catherine Mahanpour, City of Foster City
Catherine Carlton, City of Menlo Park
Rick Bonilla, City of San Mateo
Pradeep Gupta, Director Emeritus
John Keener, Director Emeritus
- Absent:** Dave Pine, County of San Mateo
- Staff:** Jan Pepper, CEO
Andy Stern, CFO
Rafael Reyes, Director of Energy Programs
Phillip Kobernick, Programs Manager
Alejandra Posada, Energy Programs Specialist
KJ Janowski, Director of Marketing and Community Affairs
Sara Maatta, Renewable Energy and Compliance Analyst
Jennifer Stalzer Kraske, Deputy County Counsel
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

A quorum was established.

PUBLIC COMMENT

None

ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded: Groom / Bonilla

Motion passed unanimously 7-0 (Absent: Aalfs, Pine)

REGULAR AGENDA

1. CHAIR REPORT

Board Chair Jeff Aalfs welcomed Julia Mates to the Executive Committee, as she was newly appointed to the Committee at the May 2020 Board meeting.

2. CEO REPORT

Chief Executive Officer Jan Pepper provided an update on staffing and implementation of the Strategic Plan. Jan reported that the MAG5 (Peninsula Clean Energy, Silicon Valley Clean Energy, East Bay Community Energy, Monterey Bay Community Power, San Jose Clean Energy) hired a PR agency to help with messaging, and the MAG5 issued an RFO (Request for Offers) for long-term storage. Jan reported that the City Council of Los Banos has agreed to move forward with a technical study to join (PCE).

3. REVIEW REVISED EMPLOYEE HANDBOOK

Chief Financial Officer Andy Stern reported that revisions to the Employee Handbook remove unused sections, address new laws, provide gender language updates, and add a Work from Home policy and Personal Leave of Absence policy. Committee members discussed work schedules, remote work options, and the environmental benefits of working from home.

4. RECOMMEND APPROVAL OF E-BIKE PROGRAM

Director of Energy Programs Rafael Reyes presented a rebate program for 300 electric bicycles for low income residents. He reviewed existing E-bike incentive programs locally and around the country. Rafael reviewed program components including a focus on low-income communities and collaboration with local organizations.

Committee members discussed online and bulk options for E-bike purchases, E-bike prices and program incentive levels, using E-bikes for commuting, and tracking how many E-bikes replace cars on the road. The online Chat is reproduced here:

- 08:51:30 From Donna Colson : Could we do a group purchase agreement and negotiate bulk pricing on the bikes?
08:51:44 From Catherine Carlton : Good idea!
08:53:32 From Rick DeGolia : I agree with Cat
08:55:01 From Rick DeGolia : regarding implementation of programs that aren't fully formed. It's good to bring a program concept at this level to the EC, but I think that it needs to be more fully developed and mentioned issues addressed before it comes to the full Board for approval and implementation
08:56:51 From jwkeener : I support the \$900 rebate, and think this is an interesting program. Let's see how it goes.
08:58:00 From Julia's iPad : Agree with Rick DG. We can discuss first and then have staff come back with a more fully baked program we can bring to full board
08:58:06 From Jennifer Stalzer Kraske : Please read these comments into the record
09:00:36 From Catherine Carlton : What about the flexible payment, say 75% up to 900\$, as many e-bikes are \$900 or less?

Committee members requested additional details and refinement of the E-bike program.

Motion Made to continue to next month / Seconded: Bonilla / Carlton

Motion passed unanimously 8-0 (Absent: Pine)

5. RECOMMEND APPROVAL OF BUILDING ELECTRIFICATION CONTRACT

Rafael Reyes reviewed the proposed Heat Pump Water Heater (HPWH) contract with CLEAResult, including water heater replacement incentives to single family customers, integration with BayREN (Bay Area Regional Energy Network) Home+ program, and workforce development through contractor training.

Committee members discussed marketing the benefits of all-electric homes, the costs involved in electrification of new construction versus retrofitting existing homes, and engaging the IBEW (International Brotherhood of Electrical Workers) and BayREN for contractor training.

Motion Made to continue to next month / Seconded: Bonilla / Groom

Motion passed unanimously 8-0 (Absent: Pine)

6. COMMITTEE MEMBERS' REPORTS

None.

ADJOURNMENT

Meeting was adjourned at 9:20 a.m.