



**REGULAR MEETING of the Executive Committee of the  
Peninsula Clean Energy Authority (PCEA)  
Monday, July 9, 2018  
MINUTES**

8:00 a.m.

Peninsula Clean Energy  
2075 Woodside Road, Redwood City, CA 94061

**CALL TO ORDER**

Meeting was called to order at 8:06 a.m.

**ROLL CALL**

**Present:** Dave Pine, County of San Mateo  
Jeff Aalfs, Town of Portola Valley, *Chair*  
Catherine Carlton, City of Menlo Park  
Wayne Lee, City of Millbrae  
Pradeep Gupta, City of South San Francisco

**Absent:** Rick DeGolia, Town of Atherton, *Vice Chair*  
Donna Colson, City of Burlingame  
Gary Pollard, City of Foster City  
Rick Bonilla, City of San Mateo

**Staff:** Jan Pepper, CEO  
Jay Modi, Director of Finance and Administration  
Siobhan Doherty, Director of Power Resources  
Leslie Brown, Director of Customer Care  
Rafael Reyes, Director of Energy Programs  
Tina Caratan, Interim CFO  
Jennifer Stalzer Kraske, Deputy Counsel  
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

**A quorum was established.**

**PUBLIC COMMENT**

No public comment.

## **ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS**

Motion Made / Seconded: Lee / Carlton

**Motion passed unanimously 5-0 (Absent: DeGolia, Colson, Pollard, Bonilla)**

## **REGULAR AGENDA**

### **1. CHAIR REPORT**

Nothing to report.

### **2. CEO REPORT**

Jan Pepper—Chief Executive Officer—reported that final interviews are being conducted for the Regulatory Analyst and the Energy Program Manager positions, and a search firm is compiling the position specifications for a permanent CFO (Chief Financial Officer).

Jan reported that PCE submitted and won a \$300,000 grant with East Bay Clean Energy from the Bay Area Air Quality Management District (BAAQMD) for a scoping study for municipal facilities' resilience. Jan introduced Jennifer Stalzer Kraske from the County Counsel's office, who will be taking Nirit Erikson's place as one of PCE's legal counsel.

### **3. CPUC IRP PREVIEW**

Siobhan Doherty—Director of Power Resources—outlined PCE's voluntary strategic IRP (Integrated Resource Plan) and contrasted it with the new requirements for the CPUC's (California Public Utilities Commission) IRP. Siobhan reported that PCE's CPUC IRP will be presented to the Board at the July meeting, prior to the August 1, 2018 deadline to submit the IRP to the CPUC.

### **4. PROS AND CONS OF ECO100 PARITY WITH PG&E**

Leslie Brown—Director of Customer Care—reported on the operational and equity impacts of potentially changing PCE's ECO100 premium from \$0.01 additional cent per kWh (kilowatt hour) to price parity with PG&E's standard rate. The impact and potential benefits of price parity varied widely depending on each individual customer's rate schedule, premiums, customer class, and peak/part-peak/off-peak usage. She also reviewed PCE's and PG&E's recent joint rate mailers. Jan Pepper announced that PCE's ECOplus and ECO100 products will be discussed at the September 29, 2018, Board Retreat.

**5. DISCUSS NEM PAYOUT POLICY**

Leslie Brown reported that PCE's current policy credits NEM (Net Energy Metering) customers with \$0.01 per kWh for excess solar generation per month, and annually issues checks to NEM customers who have accrued more than \$100 in credit after the April billing cycle. Leslie outlined recent NEM cash-out payments.

**6. REVIEW DRAFT RETREAT AGENDA**

Jan Pepper reviewed a draft agenda for the Board's strategic retreat taking place on Saturday, September 29, 2018. The Board discussed the flow of topics, the amount of time required for each section, the possibility of bringing in a facilitator, and extending the time of the retreat to 1:00 pm.

**7. COMMITTEE MEMBERS' REPORTS**

None.

**ADJOURNMENT**

Meeting was adjourned at 9:58 a.m.