



**REGULAR MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Monday, July 13, 2020
MINUTES**

8:00 a.m.

Peninsula Clean Energy
Video conference and teleconference

CALL TO ORDER

Meeting was called to order at 8:03 a.m.

ROLL CALL

Present: Jeff Aalfs, Town of Portola Valley, *Chair*
Dave Pine, County of San Mateo
Carole Groom, County of San Mateo
Julia Mates, City of Belmont
Donna Colson, City of Burlingame
Catherine Mahanpour, City of Foster City
Catherine Carlton, City of Menlo Park
Rick Bonilla, City of San Mateo
Pradeep Gupta, Director Emeritus
John Keener, Director Emeritus

Absent: Rick DeGolia, Town of Atherton, *Vice Chair*

Staff: Jan Pepper, CEO
Andy Stern, CFO
Siobhan Doherty, Director of Power Resources
Rafael Reyes, Director of Energy Programs
Phillip Kobernick, Programs Manager
Alejandra Posada, Energy Programs Specialist
KJ Janowski, Director of Marketing and Community Affairs
Leslie Brown, Director of Customer Care
Jennifer Stalzer Kraske, Deputy County Counsel
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

A quorum was established.

PUBLIC COMMENT

Donna Colson

ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded: Bonilla / Pine

Motion passed unanimously 7-0 (Absent: DeGolia, Carlton)

REGULAR AGENDA

1. CHAIR REPORT

Board Chair Jeff Aalfs reported that the Closed Session for the Chief Executive Officer (CEO) review will be pushed to the August meeting to allow time for staff feedback, and that an item will be added to the July 23, 2020 Board meeting agenda to explore options to appoint a liaison to the Citizens Advisory Committee (CAC).

2. CEO REPORT

Chief Executive Officer Jan Pepper provided an update on staffing, and she announced that an RFO (Request for Offers) will be issued for long term renewable energy plus storage. Jan reported that the Strategic Plan has been posted on the website, and that a Community page will be added in the next month or so to the website which will include information specific to each city.

3. RECOMMEND APPROVAL OF INTEGRATED RESOURCE PLAN (IRP) FOR SUBMISSION TO CALIFORNIA PUBLIC UTILITIES COMMISSION (CPUC)

Director of Power Resources Siobhan Doherty presented background information on the Integrated Resource Plan (IRP) and reviewed the IRP submission process. Siobhan reviewed California's GHG (greenhouse gas) reduction goals and the modeling requirements of scenarios to meet those goals.

Committee members discussed IRP submission requirements, compliance, scenarios that could achieve 100% Renewable Energy on a Time Coincident basis, and next steps in the IRP process.

Motion Made / Seconded: Colson / Mates

Motion passed unanimously 8-0 (Absent: DeGolia)

4. RECOMMEND APPROVAL OF E-BIKE PROGRAM

Director of Energy Programs Rafael Reyes presented a rebate program for 300 electric bicycles for low income residents over three years. He reviewed existing E-Bike incentive programs and comments provided by the Committee at the June meeting. Rafael reviewed updated program components including collaboration with local organizations and local retail, program eligibility, and the program budget.

Motion Made to continue to next month / Seconded: Mates / Bonilla

Motion passed unanimously 8-0 (Absent: DeGolia)

5. REVIEW PROPOSED BUILDING ELECTRIFICATION AWARENESS PROGRAM CONTRACT

Director of Marketing and Community Affairs KJ Janowski reported that the Building Electrification Awareness Program will address education and training for developers, contractors, and consumers. KJ reported on the “Switch is On” collaboration with the Building Decarbonization Coalition, and outlined deliverables that will be provided by a contract with the Gelfand Partners Team.

Committee members discussed outreach to local organizations that promote appliances, culinary arts classes, and ways to use social media to counter gas-focused campaigns.

6. REVIEW OF NEW EV (ELECTRIC VEHICLE) PROGRAM

Rafael Reyes reviewed the Programs Roadmap for Transportation, the 2018-2019 EV Program results, and current EV market conditions and uncertainties. Rafael reported that the EV Ride and Drive program is on hiatus due to COVID-19, and he reviewed new EV Program options including a 4th Quarter incentive for plug-in hybrids and battery EVs.

Committee members discussed the timing of incentives, results of the low-income used-EV program, synergies with the E-Bike program, which EV models to include or exclude from the new program, and marketing as a first time EV-buyer program.

7. COMMITTEE MEMBERS' REPORTS

Donna Colson reported that Burlingame passed their Reach Codes, and Jeff Aalfs reported that Reach Codes are moving forward in Portola Valley. Dave Pine reported that Menlo Park is considering a Climate Action Plan to reach carbon neutrality by 2030. Pradeep Gupta reported that contractors and consumers face additional infrastructure costs when they upgrade to electric appliances due to upgrading their panel from 100 amps to 200 amps.

ADJOURNMENT

Meeting was adjourned at 10:11 a.m.