

**REGULAR MEETING of the Board of Directors of the
Peninsula Clean Energy Authority (PCEA)
Thursday, July 25, 2019
MINUTES**

Peninsula Clean Energy
2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:31 p.m.

ROLL CALL

Present: Dave Pine, County of San Mateo
Carole Groom, County of San Mateo
Jeff Aalfs, Town of Portola Valley, *Chair*
Rick DeGolia, Town of Atherton, *Vice Chair*
Charles Stone, City of Belmont
Madison Davis, City of Brisbane
Rae P. Gonzalez, Town of Colma
Roderick Daus-Magbual, City of Daly City
Carlos Romero, City of East Palo Alto
Catherine Mahanpour, City of Foster City
Harvey Rarback, City of Half Moon Bay
Laurence May, Town of Hillsborough
Catherine Carlton, City of Menlo Park
Wayne Lee, City of Millbrae
Mary Bier, City of Pacifica
Ian Bain, City of Redwood City
Marty Medina, City of San Bruno
Rick Bonilla, City of San Mateo
Flor Nicolas, City of South San Francisco
Daniel Yost, Town of Woodside
Pradeep Gupta, Director Emeritus

Absent: City of Burlingame
City of San Carlos

Staff: Jan Pepper, Chief Executive Officer
Andy Stern, Chief Financial Officer
Rafael Reyes, Director of Energy Programs
Phillip Kobernick, Programs Manager
Joseph Wiedman, Director of Legislative and Regulatory Affairs
Kirsten Andrews-Schwind, Senior Manager of Communications and Outreach
David Silberman, General Counsel
Tj Carter, Marketing Associate
Anne Bartoletti, Board Clerk/Office Manager/Executive Assistant to the CEO

A quorum was established.

SWEARING IN OF NEW BOARD MEMBERS

David Silberman—General Counsel—presided over the official swearing-in of Mary Bier, Alternate for the City of Pacifica.

PUBLIC COMMENT:

None

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded: Bonilla / Yost

Motion passed unanimously 19-0 (Absent: Brisbane, Burlingame, San Carlos)

CLOSED SESSION

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Chief Executive Officer

2. CONFERENCE WITH LABOR NEGOTIATORS

Agency Designated Representatives: Jeff Aalfs and David Silberman
Unrepresented Employee: Chief Executive Officer

3. RECONVENE OPEN SESSION AND REPORT ANY ACTION(S) TAKEN DURING CLOSED SESSION

No reportable action taken.

REGULAR AGENDA

1. CHAIR REPORT

No report.

2. CEO REPORT

Jan Pepper—Chief Executive Officer—introduced Phillip Kobernick, PCE’s Energy Programs Manager, and Peter Ambiel, PCE’s Energy Programs Specialist, and she provided a staffing update. Regarding PCE’s Reach Codes effort, Jan reported that nine municipalities have signed a Letter of Intent and each will receive \$10,000 in funding to support their consideration of the new Reach Codes for building electrification and EV infrastructure.

Jan reported that PCE has initiated a Strategic Planning process and will be issuing a Request for Proposals (RFP) for a strategic planning consultant. Jan provided a legislative and regulatory update, reviewing a summary of AB (Assembly Bill) 1054 and AB 111. David Silberman—General Counsel—reported on PG&E bankruptcy proceedings and PG&E claims notices.

3. CITIZENS ADVISORY COMMITTEE REPORT

Michael Closson—former Chair of the Citizens Advisory Committee (CAC)—reported that the CAC has not elected a new Chair yet, but a new Chair will be chosen at the August meeting. He reported that two new members were sworn in at the last meeting, and that the CAC is working on a Zero Carbon Municipality Toolkit.

4. APPOINTMENT OF NEW MEMBER TO THE CITIZENS ADVISORY COMMITTEE

Rick Bonilla—Board member—reported that the Board of Directors’ Committee for Citizens Advisory Committee Appointment recommends the appointment of Allen Brown to the CAC.

Motion Made / Seconded: Bonilla / Pine

Motion passed unanimously 19-0 (Absent: Belmont, Burlingame, San Carlos)

5. ENERGY USE IN LEED PLATINUM BUILDING DESIGNS: CASE STUDY OF VETERANS MEMORIAL BUILDING/SENIOR CENTER-YMCA PROJECT IN REDWOOD CITY

Chris Beth, Director of Redwood City Parks, Recreation & Community Service Department, and Kelly Elmore and Susan Vutz with ELS Architecture + Urban Design, gave a presentation about the energy efficiency and conservation designs for Redwood City’s new Veterans Memorial Building/Senior Center-YMCA Project.

6. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE AGREEMENT(S) WITH AUTO DEALERS WHOSE PROPOSALS HAVE BEEN SELECTED TO PARTICIPATE IN PCE’S 2019 EV DEALER PROGRAM

Rafael Reyes—Director of Energy Programs—reported that the new electric vehicle (EV) Dealer Incentive Program was approved by the Board in April 2019, for an amount of \$1.6 Million over three years. He reported on results from the 2018 EV Dealer Incentive Program, and reviewed details of the 2019 program and the program timeline.

Motion Made / Seconded: Lee / DeGolia

Motion passed unanimously 19-0 (Absent: Belmont, Burlingame, San Carlos)

7. EV TECHNICAL ASSISTANCE PROGRAM UPDATE

Rafael Reyes reviewed details of the Electric Vehicle Charging Infrastructure Incentive Program. He reported that the program budget includes \$2 Million for a Technical Assistance (TA) Consultant to provide outreach and up-front technical assistance to facilitate project initiation.

PUBLIC COMMENT:

Mark Roest, SeaWave Battery

8. BOARD MEMBERS' REPORTS

Wayne Lee polled the Board members for interest in a bus tour to highlight housing initiatives in San Mateo County. Catherine Carlton reported that the City of Menlo Park passed their new Reach Codes.

ADJOURNMENT

Meeting was adjourned at 9:09 p.m.