

## Regular Meeting of the Executive Committee of the Peninsula Clean Energy Authority (PCEA)

### Minutes

Monday, August 9, 2021

10:00 a.m.

#### **CALL TO ORDER**

Meeting was called to order at 10:02 a.m. in virtual teleconference.

#### **ROLL CALL**

##### **Participating Remotely:**

Rick DeGolia, Town of Atherton, *Chair*  
Julia Mates, City of Belmont  
Giselle Hale, City of Redwood City  
Marty Medina, City of San Bruno  
Laura Parmer-Lohan, City of San Carlos  
Rick Bonilla, City of San Mateo  
Pradeep Gupta, Director Emeritus  
John Keener, Director Emeritus

##### **Absent:**

Dave Pine, County of San Mateo  
Donna Colson, City of Burlingame, *Vice Chair*  
Jeff Aalfs, Town of Portola Valley

##### **Staff:**

Jan Pepper, Chief Executive Officer  
Andy Stern, Chief Financial Officer  
Leslie Brown, Director of Account Services  
Rafael Reyes, Director of Energy Programs  
Marc Hershman, Director of Government Affairs  
KJ Janowski, Director of Marketing and Community Relations  
Siobhan Doherty, Director of Power Resources  
Jennifer Stalzer Kraske, Deputy County Counsel  
Kirsten Andrews-Schwind, Senior Manager of Community Relations  
Shayna Barnes, Operations Specialist  
Sally Chen, Power Resources Manager  
Chelsea Keys, Power Resources Manager  
Kim Le, Senior Manager of Data & Technology  
Vanessa Shin, Community Outreach Associate  
Hailey Wu, Senior Financial Analyst  
Nelly Wogberg, Board Clerk, Executive Assistant to the CEO, and Office Manager

**A quorum was established.**

**PUBLIC COMMENT**

None

**ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS**

**Motion:** Director Bonilla moved, seconded by Director Hale to set the Agenda and approve Agenda Item Number 1.

1. Approval of the Minutes for the June 14, 2021 Meeting

**Motion passed:** 6-0 (San Mateo County, Burlingame, Portola Valley absent)

**REGULAR AGENDA**

2. Chair Report

None

3. CEO Report

Jan Pepper, *CEO*, provided a CEO report that covered the following topics: a staffing update, an update on remote work, the upcoming Board Retreat in September, and an update on CC Power. Jan solicited the Committee's input on holding Peninsula Clean Energy's Board Retreat virtually, given the increasing Covid cases in the area. Committee members were enthusiastic about a virtual board retreat and voiced their support for future meeting spaces to allow for room to spread out.

4. Building Electrification On-Bill Financing Program Approval

Rafael Reyes, Director of Energy Programs, gave a presentation on the building electrification on-bill financing program. The presentation covered how building electrification needs large upfront capital and financing can help reduce the upfront cost barrier. Rafael detailed on-bill financing programs from both Sonoma Clean Power and Silicon Valley Clean Energy and proposed a timeline with a program launch in January 2022. Rafael asked the Committee to recommend approval of an on-bill finance program with \$1 million loan capital to the Board of Directors.

**Motion:** Director Bonilla moved, seconded by Director Hale that the Executive Committee recommend the Board of Directors approve the development of an on-bill finance program with \$1 million loan capital.

**Motion passed:** 5-0 (San Mateo County, Belmont, Burlingame, Portola Valley absent)

5. Proposal to Expand Pilot of School District Energy/Sustainability Dashboards

KJ Janowski, Director of Marketing and Community Relations, gave a presentation on the expansion of the School District Energy/Sustainability Dashboards. KJ shared findings on the

pilot program which was first implemented in the San Carlos School District and shared the benefits of the Dashboard, including benefits for learning, advocacy, and action.

KJ shared that Ravenswood School District and San Mateo Union High School District are interested in the pilot project and have already completed a baseline building analysis. Menlo Park City School District and Bayshore School District have expressed interest as well. KJ asked for feedback to recommend to the board the option to restart/refine the San Carlos School District Dashboard Pilot and build out a dashboard pilot for at least two additional districts (Ravenswood School District and San Mateo Union High School District and possibly one additional school district to be determined). Committee Members expressed interest in covering the cost for the first two years of the subscription to the dashboard.

6. Summary of Findings from Annual Awareness/Perception Research

KJ Janowski, Director of Marketing and Community Relations, gave a presentation on assessing the awareness and perception among San Mateo County Residents about the PCE brand and the benefits, obstacles, and purchase interest in Electric Vehicles. KJ detailed the findings of surveys sent to random households in San Mateo County in comparison to results from 2020.

7. Committee Members' Reports

Rick Bonilla reported on upcoming Saturday, August 21 at 2 p.m. San Mateo Youth Citizens Climate Lobby student demonstration with speeches from Dave Pine, Josh Becker, Rick Bonilla and more at 3pm.

**ADJOURNMENT**

Meeting was adjourned at 12:03 p.m.