



**REGULAR MEETING of the Executive Committee of the  
Peninsula Clean Energy Authority (PCEA)  
Monday, August 13, 2018  
MINUTES**

8:00 a.m.

Peninsula Clean Energy  
2075 Woodside Road, Redwood City, CA 94061

Teleconference Location:  
1507 Viscaino Road, Pebble Beach, CA 93953

**CALL TO ORDER**

Meeting was called to order at 8:13 a.m.

**ROLL CALL**

**Present:** Jeff Aalfs, Town of Portola Valley, *Chair*  
Rick DeGolia, Town of Atherton, *Vice Chair*  
Donna Colson, City of Burlingame  
Catherine Carlton, City of Menlo Park  
Wayne Lee, City of Millbrae  
Pradeep Gupta, City of South San Francisco

**Absent:** Dave Pine, County of San Mateo  
Gary Pollard, City of Foster City  
Rick Bonilla, City of San Mateo

**Staff:** Jan Pepper, CEO  
Eric Hall, Interim CFO  
Jay Modi, Director of Finance and Administration  
Siobhan Doherty, Director of Power Resources  
Leslie Brown, Director of Customer Care  
Jennifer Stalzer Kraske, Deputy Counsel  
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

**A quorum was established.**

**PUBLIC COMMENT**

No public comment.

**ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS**

Motion Made / Seconded: Lee / Carlton

**Motion passed unanimously 6-0 (Absent: Pine, Pollard, Bonilla)**

**REGULAR AGENDA**

**1. CHAIR REPORT**

Nothing to report.

**2. CEO REPORT**

Jan Pepper—Chief Executive Officer—reported that PCE received 37 proposals for the Community Pilots energy programs that will be summarized for the Citizens Advisory Committee and the Board this month. She also reported that two very well-attended Ride and Drive events for EVs (electric vehicles) took place last week. Jan provided updates on a few bills in the California legislature, and she announced that PCE hired a lobbyist to assist with our legislative advocacy.

Jan and the Committee discussed PCE’s department-level monthly reports for the Board, and ways to reduce the length of the Board meetings while maintaining opportunities for Board members to interact with staff.

**3. PROS AND CONS OF CUSTOMER REBATE**

Leslie Brown—Director of Customer Care—presented funding options and payment logistics for a possible customer rebate. The Executive Committee discussed PCE’s cash reserves; the pros and cons of a larger discount on rates versus a rebate check versus bill credits; the amount and timing of a rebate; and other CCA and state programs.

**PUBLIC COMMENT**

Unidentified person.

**4. PCIA UPDATE**

Jan Pepper reported that the CPUC's (California Public Utility Commission) proposed decision on PCIA (Power Charge Indifference Adjustment) was issued on August 1, 2018. She reported that the decision proposes that PCIA charges have a collar with a floor and a cap, and that CCAs (Community Choice Aggregators) would have the opportunity to pre-pay their PCIA obligations upon successful negotiation with the IOU. Jan also reported that an Alternate Proposed Decision is expected to be issued by Commissioner Peterman this week.

**5. PRODUCT CONTENT LABEL**

Siobhan Doherty—Director of Power Resources—reviewed a draft of PCE's 2017 Power Content Label and reported that it will be brought to the Board for approval at the August 23, 2018 meeting. Siobhan reported that PCE's ECOplus power mix in 2017 was almost 86% greenhouse gas free.

**6. MOVE SEPTEMBER EXECUTIVE COMMITTEE MEETING TO SEPTEMBER 11, 2018, 8:00-9:00 A.M.**

Jan Pepper reported that staff is recommending moving the September Executive Committee meeting from September 10, 2018 at 8:00 a.m. to September 11, 2018 at 8:00 a.m. due to the observance of Rosh Hashanah.

Motion Made / Seconded: Lee / Gupta

**Motion passed unanimously 6-0 (Absent: Pine, Pollard, Bonilla)**

**7. COMMITTEE MEMBERS' REPORTS**

None.

**ADJOURNMENT**

Meeting was adjourned at 9:55 a.m.