



**REGULAR MEETING of the Board of Directors of the
Peninsula Clean Energy Authority (PCEA)
Thursday, August 27, 2020
MINUTES**

Peninsula Clean Energy
Video conference and teleconference
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:32 p.m.

ROLL CALL

Present: Dave Pine, County of San Mateo
Carole Groom, County of San Mateo
Jeff Aalfs, Town of Portola Valley, *Chair*
Rick DeGolia, Town of Atherton, *Vice Chair*
Julia Mates, City of Belmont
Madison Davis, City of Brisbane
Donna Colson, City of Burlingame
John Goodwin, Town of Colma
Roderick Daus-Magbual, City of Daly City
Carlos Romero, City of East Palo Alto
Catherine Mahanpour, City of Foster City
Harvey Rarback, City of Half Moon Bay
Laurence May, Town of Hillsborough
Catherine Carlton, City of Menlo Park
Wayne Lee, City of Millbrae
Deirdre Martin, City of Pacifica
Ian Bain, City of Redwood City
Marty Medina, City of San Bruno
Laura Parmer-Lohan, City of San Carlos
Rick Bonilla, City of San Mateo
Flor Nicolas, City of South San Francisco
Daniel Yost, Town of Woodside
Pradeep Gupta, Director Emeritus
John Keener, Director Emeritus

Staff: Jan Pepper, Chief Executive Officer
Andy Stern, Chief Financial Officer
Leslie Brown, Director of Customer Care
Joseph Wiedman, Director of Legislative and Regulatory Affairs
KJ Janowski, Director of Marketing and Community Affairs
Kirsten Andrews-Schwind, Senior Manager of Community Relations
Siobhan Doherty, Director of Power Resources
Peter Levitt, Associate Manager of Distributed Energy Resources (DER)
Sara Maatta, Renewable Energy and Compliance Analyst
Phillip Kobernick, Programs Manager
David Silberman, General Counsel
Shayna Barnes, Administrative Assistant
Anne Bartoletti, Board Clerk/Office Manager/Executive Assistant to the CEO

A quorum was established.

PUBLIC COMMENT:

None

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded: Lee / Bonilla

Motion passed 21-0 (Absent: San Carlos)

REGULAR AGENDA

1. CHAIR REPORT

No report.

2. CEO REPORT

Jan Pepper—Chief Executive Officer—provided an update on staffing, the impact of COVID-19 on Peninsula Clean Energy’s (PCE) load, and the impact of the recent heatwave and rolling blackouts. Jan provided updates on the Power On Peninsula program, Reach Codes, the Joint Rate Mailer which is in the process of being distributed, and the IRP (Integrated Resource Plan) which will be submitted to the CPUC (California Public Utilities Commission) on September 1, 2020.

3. CITIZENS ADVISORY COMMITTEE REPORT

Desiree Thayer—Chair—reported that the Citizens Advisory Committee (CAC) received a legislative and regulatory update from Joe Wiedman—Director of Legislative and Regulatory Affairs—and an update on educational programs from Tj Carter—Marketing Specialist. Desiree announced that Ray Larios was elected Vice Chair, and she, Desiree, was re-elected as Chair.

4. AUDIT AND FINANCE COMMITTEE REPORT

Donna Colson—Chair—reported that the Committee reviewed financial reports and the investment summary, and that financial reports are being shared quarterly.

5. APPROVE SMALL BUSINESS COVID-19 BILL CREDIT AND SAN MATEO COMMUNITY FUND DONATION

Leslie Brown—Director of Customer Care—reported on the economic impacts of COVID-19 on small businesses. Leslie presented a proposal for a \$250 bill credit for up to 6,000 qualifying small businesses for a total of \$1.5 million, and a \$50,000 grant to the San Mateo Credit Union (SMCU) Community Fund earmarked for small business support via the Renaissance Entrepreneurship Center (REC).

Board members discussed how small businesses are defined, the rate classes assigned to small businesses, and the services and programs provided by REC.

Motion Made / Seconded: Lee / Bonilla

Motion passed unanimously 22-0

6. CONSIDERATION OF NEW MEMBER OPPORTUNITY AND PROPOSED JPA AMENDMENTS

Jan Pepper reviewed activities to date involving the City of Los Banos' interest in forming or joining a CCA (Community Choice Aggregator), dating back to the Wright Solar groundbreaking in October 2018. Jan reported that in June 2020 the Los Banos City Council voted to conduct a CCA technical study, and that the City Council appears inclined to join Peninsula Clean Energy as a full member. She reported that the recommended Board Actions are:

- 1) Consider New Member Inclusion Subcommittee recommendation to offer fully integrated membership as the preferred governance/management option for new member agencies.
- 2) Contingent on findings of the PCE/Los Banos technical study that forecast financial benefit to PCE and Los Banos, direct staff - with the consent of the New Member Inclusion Subcommittee - to offer PCE membership to the City of Los Banos for a targeted 2022 enrollment.
- 3) Consider proposed amendments to PCE's JPA Agreement and direct staff to send proposed amendments to member agencies for the 30-day notice period required by Section 7.4 of the JPA Agreement.

Shawn Marshall—Executive Director, Lean Energy US—reviewed three governance/management options and reported that the benefits and challenges are outlined in the Management Options Key Issues and Considerations Matrix in the Agenda Packet. She reported that Option A, fully integrated membership, is recommended by the Subcommittee. Subcommittee members reported they had in depth discussions of the options, challenges, risks, and benefits.

Board members discussed the options presented, PCE’s load versus Los Banos’ load, the benefits of bringing Central Valley communities into the CCA environment, and the differences in PCIA vintage that could impact rates.

Shawn Marshall reviewed proposed amendments to the JPA (Joint Powers Authority) agreement, and the timeline of next steps including a January 1, 2021, deadline for submitting implementation plans in order to begin serving a customer in 2022. David Silberman—General Counsel—reported that references limiting the JPA to San Mateo County needed to be replaced to allow the addition of new parties.

Board members discussed expenses including mailings, RA (Resource Adequacy), a staff person in Los Banos, and Central Valley community interests versus PCE community programs. Alex Terrazas—Los Banos City Manager—reported that the Los Banos City Council is interested in exploring participation.

PUBLIC COMMENT:

Ann Schneider, California Statewide Commission on Recycling Markets and Curbside Recycling

Motion Made to approve all three recommendations / Seconded: Lee / DeGolia

Motion passed unanimously 22-0

Jeff Aalfs—Chair—announced that agenda items 7, 8, 9, and 10, will be continued to a future meeting.

7. APPROVE UPDATED EV (ELECTRIC VEHICLE) INCENTIVES BUDGET

Continued.

8. APPROVE LOCAL GOVERNMENT FLEETS PROGRAM

Continued.

9. REVIEW MARKET RESEARCH RESULTS

Continued.

10. APPROVE APPOINTMENT OF CITIZEN ADVISORY COMMITTEE (CAC) LIAISON AND ALTERNATE

Continued.

11. BOARD MEMBERS’ REPORTS

Daniel Yost announced that he is not running for re-election to the Woodside Town Council.

Jeff Aalfs announced that the Board will take a short break, and then move to Closed Session.

CLOSED SESSION

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Chief Executive Officer

2. CONFERENCE WITH LABOR NEGOTIATORS

Agency Designated Representatives: Jeff Aalfs and David Silberman

Unrepresented Employee: Chief Executive Officer

3. RECONVENE OPEN SESSION AND REPORT ANY ACTION(S) TAKEN DURING CLOSED SESSION

No reportable action taken.

ADJOURNMENT

Meeting was adjourned at 10:31 p.m.