



**SPECIAL MEETING of the Board of Directors of the
Peninsula Clean Energy Authority (PCEA)
Saturday, September 23, 2017
MINUTES**

Peninsula Clean Energy
2075 Woodside Road, Redwood City, CA 94061
9:00 a.m.

CALL TO ORDER

Meeting was called to order at 9:05 a.m.

ROLL CALL

Present: Dave Pine, County of San Mateo, *Chair*
Jeff Aalfs, Town of Portola Valley, *Vice Chair*
Rick DeGolia, Town of Atherton
Donna Colson, City of Burlingame
Rae P. Gonzalez, Town of Colma
Carlos Romero, City of East Palo Alto
Harvey Rarback, City of Half Moon Bay
Elizabeth Cullinan, Town of Hillsborough
Catherine Carlton, City of Menlo Park
Wayne Lee, City of Millbrae
John Keener, City of Pacifica
Ian Bain, City of Redwood City
Marty Medina, City of San Bruno
Cameron Johnson, City of San Carlos
Rick Bonilla, City of San Mateo
Pradeep Gupta, City of South San Francisco
Daniel Yost, Town of Woodside

Absent: County of San Mateo-Groom
City of Belmont
City of Brisbane
City of Daly City
City of Foster City

Staff: Jan Pepper, Chief Executive Officer
Jay Modi, Director of Finance and Administration
George Wiltsee, Director of Power Resources
Siobhan Doherty, Manager of Contracts

Joseph Wiedman, Director of Regulatory and Legislative Affairs
Dan Lieberman, Director of Marketing and Public Affairs
Leslie Brown, Manager of Customer Care
Kirsten Andrews-Schwind, Communications and Outreach Manager
Eric Wiener, Renewable Energy Analyst
David Silberman, General Counsel
Nirit Eriksson, Associate General Counsel
TJ Carter, Marketing Associate

A quorum was established.

PUBLIC COMMENT:

No public comment

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded: Lee / Bonilla

Motion passed 14-0 (Absent: County of San Mateo-Pine, County of San Mateo-Groom, Atherton, Belmont, Brisbane, Daly City, Foster City, San Bruno.)

REGULAR AGENDA

- 1. Approve Resolution delegating authority to the Chief Executive Officer to execute an Amended and Restated Power Purchase Agreement with Wright Solar Park, LLC, a Delaware Limited Liability Company, and any other necessary ancillary documents. Power Delivery Term: 25 years. Not to exceed \$550,000,000.**

George Wiltsee—Director of Power Resources—reported that Peninsula Clean Energy (PCE) initially signed a 20-year PPA with Wright Solar Park, LLC, on January 26, 2017, and that additional negotiations took place to complete a mutually beneficial deal after the project developer sought financing. He reported that the amended and restated PPA will be extended to 25 years.

Motion Made / Seconded: Lee / Carlton

Motion passed 14-0 (Absent: County of San Mateo-Groom, Atherton, Belmont, Brisbane, Daly City, Foster City, San Bruno. Abstain: Woodside)

- 2. Review of Strategic Goals**

Jan Pepper—Chief Executive Officer—reviewed progress on PCE’s Strategic Goals including PCE’s greenhouse gas free content mix, building financial reserves, and providing cost savings to customers.

PUBLIC COMMENT:

Bruce Karney, Carbon Free Mountain View

3. Integrated Resource Plan

Siobhan Doherty –Manager of Contracts–provided background information on California’s energy market. George Wiltsee reviewed a 2-phase approach for PCE’s Integrated Resource Plan (IRP), with Phase 1 being short-term energy procurement and initial startup, and Phase 2 being long-term planning. Eric Wiener–Renewable Energy Analyst– provided background information on work by PCE’s consultant Energy & Environmental Economics (E3), and outlined their energy portfolio analysis model which will assist PCE in building its future supply portfolio.

PUBLIC COMMENT:

Bruce Karney, Carbon Free Mountain View
Emily Leslie, PCE Citizens Advisory Committee

4. Local Energy Program Evaluation

Kirsten Andrews-Schwind—Communication and Outreach Manager—reported on PCE’s process for developing future energy programs and the criteria for evaluating which local programs to pursue that would help PCE meet its policy and strategic goals.

PUBLIC COMMENT:

Janet Creech, PCE Citizens Advisory Committee

5. Marketing Strategy

Dan Lieberman –Director of Marketing and Public Affairs–announced that Facebook opted up and is now PCE’s largest ECO100 customer. He provided an overview of marketing efforts over the past year, and Dan, Kirsten, and Leslie Brown–Manager of Customer Care–outlined goals for upcoming year including providing superior customer experience, developing PCE brand awareness, and identifying key outreach activities. Dan introduced three new marketing team members: Tj Carter, Charlsie Chang, and Alejandra Posada, and he announced that PCE’s next marketing campaign will be “You have Great Energy”.

6. PCE Organization and Staffing Plan

Jan Pepper reviewed PCE’s organizational chart and announced that George Wiltsee has decided to change his role to a consultant, and Siobhan Doherty will take his place as the Director of Power Resources. She reported on recent new hires, including a Marketing Associate and two Communications & Outreach Fellows. PCE plans to hire for 7 new full-time positions for a total of 19 PCE employees by June 2018, plus consultants and contractors, as needed.

ADJOURNMENT

Meeting was adjourned at 2:41 p.m.