

**REGULAR MEETING of the Board of Directors of the
Peninsula Clean Energy Authority (PCEA)
Saturday, September 28, 2019
MINUTES**

Peninsula Clean Energy
2075 Woodside Road, Redwood City, CA 94061
8:00 a.m.

CALL TO ORDER

Meeting was called to order at 8:07 a.m.

ROLL CALL

Present: Dave Pine, County of San Mateo
Jeff Aalfs, Town of Portola Valley, *Chair*
Rick DeGolia, Town of Atherton, *Vice Chair*
Julia Mates, City of Belmont
Donna Colson, City of Burlingame
Raquel "Rae" Gonzalez, Town of Colma
Roderick Daus-Magbual, City of Daly City
Carlos Romero, City of East Palo Alto
Catherine Mahanpour, City of Foster City
Harvey Rarback, City of Half Moon Bay
Laurence May, Town of Hillsborough
Catherine Carlton, City of Menlo Park
Deirdre Martin, City of Pacifica
Ian Bain, City of Redwood City
Marty Medina, City of San Bruno
Laura Parmer-Lohan, City of San Carlos
Rick Bonilla, City of San Mateo
Flor Nicolas, City of South San Francisco
Daniel Yost, Town of Woodside
John Keener, Director Emeritus
Pradeep Gupta, Director Emeritus

Absent: County of San Mateo
City of Brisbane
City of Millbrae

Staff: Jan Pepper, Chief Executive Officer
Andy Stern, Chief Financial Officer
Siobhan Doherty, Director of Power Resources
KJ Janowski, Director of Marketing and Community Affairs
Joseph Wiedman, Director of Legislative and Regulatory Affairs
Jeremy Waen, Manager of Regulatory Affairs
Doug Karpa, Senior Regulatory Analyst
Leslie Brown, Director of Customer Care
Rafael Reyes, Director of Energy Programs
Kirsten Andrews-Schwind, Senior Manager, Communications & Outreach
David Silberman, General Counsel
Jennifer Stalzer Kraske, Deputy County Counsel
Ilana Parmer Mandelbaum, Deputy County Counsel
Tj Carter, Marketing Associate
Shayna Barnes, Administrative Associate
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

A quorum was established.

PUBLIC COMMENT:

James Tuleya, Carbon Free Silicon Valley

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded: May / Pine

Motion passed unanimously 19-0 (Absent: County of San Mateo, Brisbane, Millbrae)

REGULAR AGENDA

8:15 – 9:00 a.m. PCE STRATEGIC PLAN

- **REVIEW STATUS OF PCE'S STRATEGIC GOALS**
Jan Pepper—Chief Executive Officer—reviewed a handout providing a status update on PCE's Strategic Goals.
- **STRATEGIC PLANNING PROCESS UPDATE**
Jan introduced Annie Gallagher, from Gallagher Consulting Group, Inc., who will be the Lead Consultant for PCE's Strategic Planning process. Anne Gallagher reviewed a presentation outlining the steps involved in creating a Strategic Plan, including the timeline and deliverables.

PUBLIC COMMENT:

Mark Roest, SeaWave Battery

9:00 – 10:15 a.m. PCE RISK ANALYSIS (PART 1)

- **LEGISLATIVE / REGULATORY RISKS AND OPPORTUNITIES**

Joe Wiedman, Director of Legislative and Regulatory Affairs, reviewed a recap of the 2019 Legislative Session. Jeremy Waen, Manager of Regulatory Affairs, reviewed regulatory risks and opportunities relating to the Power Charge Indifference Adjustment (PCIA) and Resource Adequacy (RA). Doug Karpa, Senior Regulatory Analyst, reviewed regulatory risks and opportunities relating to Integrated Resource Planning (IRP). Joe presented a review of the risks and opportunities relating to Direct Access (DA), and provided a status update on the PG&E bankruptcy proceedings.

PUBLIC COMMENT:

Janet Creech, PCE Citizens Advisory Committee
Gladwyn DeSouza, PCE Citizens Advisory Committee
James Tuleya, Carbon Free Silicon Valley

10:15 – 10:30 a.m. BREAK

10:30 a.m. – 12:00 p.m. PCE RISK ANALYSIS (PART 2)

- **PROCUREMENT RISKS**

Siobhan Doherty, Director of Power Resources, reviewed power procurement regulatory requirements, energy costs and hedging strategies, risks to achieving PCE's internal procurement goals, and steps to mitigate risks.

PUBLIC COMMENT:

Ted Howard

- **FINANCIAL RISKS**

Andy Stern, Chief Financial Officer, reviewed a comparison of PCE's approved budget versus an updated forecast. He presented several best case, worst case, and likely scenarios relating to changes to costs, rates, and PCE's load.

12:00 – 12:30 p.m. PCE MARKETING STRATEGY UPDATE

- KJ Janowski, Director of Marketing and Community Affairs, reviewed PCE's Marketing Strategy, providing updates on brand awareness and staffing.

PUBLIC COMMENT:

James Tuleya, Carbon Free Silicon Valley

12:30 – 12:45 p.m. PCE ORGANIZATION UPDATE

- Jan Pepper, reviewed PCE's current and projected staffing through the end of 2020.

12:30 – 12:45 p.m. CONCLUSIONS AND WRAP-UP

- Jan Pepper reported that a strategic planning retreat will be scheduled.

ADJOURNMENT

Meeting was adjourned at 12:53 p.m.