

**Regular Meeting of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Minutes**

Monday, October 12, 2021
10:00 a.m.
Zoom Video Conference and Teleconference

CALL TO ORDER

Meeting was called to order at 10:01 a.m. in virtual teleconference.

ROLL CALL

Participating Remotely:

Dave Pine, San Mateo County
Rick DeGolia, Atherton, *Chair*
Julia Mates, Belmont
Donna Colson, Burlingame, *Vice Chair*, joined at 10:06 a.m.
Marty Medina, San Bruno
Rick Bonilla, San Mateo
Jeff Aalfs, Portola Valley

Pradeep Gupta, Director Emeritus
John Keener, Director Emeritus

Absent: Giselle Hale, Redwood City
Laura Parmer-Lohan, San Carlos

Staff: Jan Pepper, Chief Executive Officer
Andy Stern, Chief Financial Officer
Siobhan Doherty, Director of Power Resources
Jeremy Waen, Director of Regulatory Policy
Jennifer Stalzer, Deputy County Counsel
Sally Chen, Energy Contracts Manager
Shayna Barnes, Operations Specialist
Nelly Wogberg, Board Clerk

A quorum was established.

PUBLIC COMMENT

Mr. Wonderful

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ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS

MOTION: Director Mates moved, seconded by Director Medina to set the Agenda and approve Agenda Item Numbers 1-2.

1. Approval of the Minutes for the September 29, 2021 Meeting
2. Adopt Findings Pursuant to AB 361 to Continue Fully Teleconferenced Board Meetings Due to Health Risks Posed by In-Person Meetings

MOTION PASSED: 7-0 (Absent: Redwood City, San Carlos)

| JURISDICTION | BOARD MEMBER | YES | NO | ABSTAIN | ABSENT |
|---------------------|-----------------------|------------|-----------|----------------|---------------|
| San Mateo County | Director Pine | X | | | |
| Atherton | Director DeGolia | X | | | |
| Belmont | Director Mates | X | | | |
| Burlingame | Director Colson | X | | | |
| Redwood City | Director Hale | | | | X |
| San Bruno | Director Medina | X | | | |
| San Carlos | Director Parmer-Lohan | | | | X |
| San Mateo | Director Bonilla | X | | | |
| Portola Valley | Director Aalfs | X | | | |
| | Totals | 7 | | | 2 |

REGULAR AGENDA

3. Chair Report

Chair DeGolia provided a recap of the September 29, 2021 Board Retreat Meeting and commended staff on a series of informative and well-done presentations.

4. CEO Report

Jan Pepper, CEO, gave a report including a staffing update with open positions for the Account Services Specialist and Building Electrification Program Manager, a hire for the Los Banos Community Outreach position, and a promotion for Shayna Barnes to Account Services, a note that the official debrief from the Board Retreat will occur at the November Executive Committee, and an overview of Board Subcommittee members.

Committee Members gave feedback on the board subcommittees noting that the Procurement Subcommittee and the Long Duration Storage Subcommittee share similar areas and should be consolidated as one meeting group. Committee Members also expressed their enthusiasm for Board Alternates to serve on subcommittees.

Jan continued with an update on the Diversity, Equity, Accessibility, and Inclusion (DEAI) Subcommittee recommendation for a consultant which will be presented to the board at the October Board Meeting.