



**REGULAR MEETING of the Board of Directors of the
Peninsula Clean Energy Authority (PCEA)
Thursday, October 22, 2020
MINUTES**

Peninsula Clean Energy
Video conference and teleconference
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:30 p.m.

ROLL CALL

Present: Dave Pine, County of San Mateo
Carolyn Bloede, County of San Mateo
Jeff Aalfs, Town of Portola Valley, *Chair*
Rick DeGolia, Town of Atherton, *Vice Chair*
Julia Mates, City of Belmont
Madison Davis, City of Brisbane
Donna Colson, City of Burlingame
John Goodwin, Town of Colma
Roderick Daus-Magbual, City of Daly City
Carlos Romero, City of East Palo Alto
Catherine Mahanpour, City of Foster City
Harvey Rarback, City of Half Moon Bay
Laurence May, Town of Hillsborough
Catherine Carlton, City of Menlo Park
Wayne Lee, City of Millbrae
Deirdre Martin, City of Pacifica
Marty Medina, City of San Bruno
Laura Parmer-Lohan, City of San Carlos
Rick Bonilla, City of San Mateo
Flor Nicolas, City of South San Francisco
Daniel Yost, Town of Woodside
Pradeep Gupta, Director Emeritus
John Keener, Director Emeritus

Absent: City of Redwood City

Staff: Jan Pepper, Chief Executive Officer
Andy Stern, Chief Financial Officer
Leslie Brown, Director of Customer Care
Rafael Reyes, Director of Energy Programs
Alejandra Posada, Energy Programs Specialist
Joseph Wiedman, Director of Legislative and Regulatory Affairs
KJ Janowski, Director of Marketing and Community Affairs
Kirsten Andrews-Schwind, Senior Manager of Community Relations
Siobhan Doherty, Director of Power Resources
Chelsea Keys, Power Resources Manager
Mehdi Shahriari, Senior Renewable Energy Analyst
Sara Maatta, Renewable Energy and Compliance Analyst
Dave Fribush, Distributed Energy Resources Technical Advisor
David Silberman, General Counsel
Shayna Barnes, Administrative Assistant
Anne Bartoletti, Board Clerk/Office Manager/Executive Assistant to the CEO

A quorum was established.

PUBLIC COMMENT:

None

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA ITEMS

Catherine Carlton requested that Item 16 be pulled from the Consent Agenda.

Motion Made / Seconded to approve the remaining items on Consent Agenda: Lee / Bonilla

Motion passed 21-0 (Absent: Redwood City)

Catherine Carlton requested that the Minutes be updated to add her name to the list of Board members present for the September 26, 2020 meeting.

Motion Made / Seconded to approve the Minutes with the requested update: Rarback / DeGolia

Motion passed 20-0 (Absent: Hillsborough, Redwood City)

REGULAR AGENDA

1. CHAIR REPORT

No report.

2. CEO REPORT

Jan Pepper—Chief Executive Officer—provided announced that staff will continue working from home through July 6, 2021 due to uncertainties relating to COVID-19. She reported that the Los Banos City Council voted to join Peninsula Clean Energy, and she reviewed the impact of COVID-19

on Peninsula Clean Energy's (PCE) load, and the root cause analysis of the August 14-15 rolling blackouts. Jan also provided updates on the Power On Peninsula program, and Reach Codes.

PUBLIC COMMENT:

Mark Roest

3. CITIZENS ADVISORY COMMITTEE REPORT

Desiree Thayer—Chair—thanked Jeff Aalfs and the Board of Directors for creating the Citizens Advisory Committee (CAC) Liaison and Alternate Liaison positions. She reported that the CAC received presentations on market research results and programs, and that the Equity work group is working on a statement to bring to the Board.

4. AUDIT AND FINANCE COMMITTEE REPORT

Donna Colson—Chair-- reported that the Committee members reviewed the audit and met with the auditor. She reported that the Committee voted unanimously to recommend approval of the audited financial statements for Fiscal Year 2019-2020.

5. APPROVE REVISED CEO AGREEMENT

Jeff Aalfs—Chair—reported that, in recognition of Jan Pepper's excellent leadership and service to Peninsula Clean Energy as well as a comparative review of other salaries in the market, he is proposing an amendment to her employment agreement with PCE, a copy of which is part of the Board Packet for tonight's meeting. The following is a summary of the proposed amendment:

- The term of Ms. Pepper's employment agreement with PCE will be increased by 2 years, ending on June 30, 2023; and
- Her current base salary will be increased by 8%
- It provides for 40 hours of CEO leave

All other substantive terms of the agreement will remain the same.

Motion Made / Seconded: Lee / Rarback

Motion passed 20-0 (Absent: Redwood City, Woodside)

6. APPROVE THE AUDITED FINANCIAL STATEMENTS FOR FISCAL YEAR 2019-2020

Andy Stern—Chief Financial Officer—reported that the auditors, Piseni & Brinker LLP, presented the audited financial statements to the Audit and Finance Committee. He reported that the auditors had a clean opinion for the year ended June 30, 2020 with no adjustments.

Motion Made / Seconded: DeGolia / May

Motion passed 21-0 (Absent: Redwood City)

7. ADOPT RESOLUTION ADOPTING PCE’S AMENDED JPA (JOINT POWERS AUTHORITY) AGREEMENT TO ALLOW FOR THE ADDITION OF NEW MEMBER AGENCIES AS PARTIES TO THE JPA AND ADDING THE CITY OF LOS BANOS AS A MEMBER, AND ADOPT RESOLUTION AUTHORIZING THE CITY OF LOS BANOS AS A NEW MEMBER OF THE PENINSULA CLEAN ENERGY AUTHORITY IN THE EXHIBITS

Jan Pepper announced that the Los Banos City Council voted to join PCE on October 21, 2020, with the PCE Board taking final action tonight. Los Banos decided that the Mayor will be their Director on the PCE Board, and the City Manager will be the Alternate. Jan introduced Los Banos Mayor Mike Villalta, and introduced Shawn Marshall who assisted with the effort that enabled Los Banos to join PCE. Jeff Aalfs reported that the Los Banos Director will be sworn-in at the November 19, 2020, meeting.

PUBLIC COMMENT:

Mark Roest

Motion Made / Seconded: Lee / Carlton

Motion passed 21-0 (Absent: Redwood City)

8. APPROVE RESOLUTION DELEGATING AUTHORITY TO CHIEF EXECUTIVE OFFICER TO EXECUTE A POWER PURCHASE AGREEMENT (PPA) FOR RENEWABLE SUPPLY WITH SHILOH I WIND PROJECT LLC, AN OREGON LIMITED LIABILITY COMPANY AND ANY NECESSARY ANCILLARY DOCUMENTS. POWER DELIVERY TERM: JANUARY 1, 2024 THROUGH DECEMBER 31, 2030. NOT TO EXCEED: \$200 MILLION

Chelsea Keys—Power Resources Manager—introduced Collin Thomas with Avangrid Renewables. Chelsea reviewed background information on the Shiloh 1 Wind Project and Avangrid Renewables, and reviewed differences between the current PPA and the extended PPA. Chelsea also reviewed Shiloh’s historical generation profile, PCE load, and discussed competition for wind resources.

PUBLIC COMMENT:

Mark Roest

Motion Made / Seconded: Lee / Romero

Motion passed 20-0 (Abstain: Woodside, Absent: Redwood City)

9. AUTHORIZE CHIEF EXECUTIVE OFFICER TO EXECUTE A CONTRACT WITH MCCALMONT ENGINEERING FOR \$137,500 AND AN ADDITIONAL AS-NEEDED BUDGET OF \$129,500 FOR A TOTAL AUTHORIZED EXPENDITURE NOT TO EXCEED \$267,000 IN SUPPORT OF DISTRIBUTED ENERGY RESOURCES SITE EVALUATION AND PROCUREMENT ACTIVITIES

Dave Fribush—Distributed Energy Resources (DER) Technical Advisor—reported that PCE’s Power Resources Team has worked with the County of San Mateo to identify seven sites for potential DER deployments. He reviewed the project alignment with PCE’s Strategic Plan, project stages, the RFP (Request for Proposal) process and responses, and provided an overview about McCalmont Engineering.

Board members discussed resiliency, and ownership versus lease of the equipment and the space.

PUBLIC COMMENT:

Mark Roest
Tom Kabat

Motion Made / Seconded: Lee / Yost

Motion passed 21-0 (Absent: Redwood City)

10. APPROVE UPDATED EV (ELECTRIC VEHICLE) INCENTIVES BUDGET

Rafael Reyes—Director of Energy Programs—reviewed support for accelerated EV adoption including Governor Newsom’s order banning sales of new gasoline cars by 2035, and compared the rate of new vehicle sales and how to increase sales of EVs. Rafael reviewed the proposed revisions to the New EV Incentives and the Used EV Incentives, and reviewed the Fiscal Year 2022-24 budget for these programs.

Board members discussed Governor Newsom’s order, the inventory of gasoline-powered cars currently on the road, and EV charging infrastructure.

PUBLIC COMMENT:

Mark Roest

Motion Made / Seconded: Carlton / Rarback

Motion passed 21-0 (Absent: Redwood City)

11. UPDATE BOARD ON STATUS OF STRATEGIC IRP (INTEGRATED RESOURCE PLAN) TARGETS

Siobhan Doherty—Director of Power Resources—reviewed background information on the Strategic IRP and its purpose, differentiating it from the CPUC (California Public Utilities Commission) IRP. She outlined the components of designing a diverse portfolio, how to close PCE’s open position, and PCE’s procurement status for 2020-2024 and term length targets.

Committee members discussed long-term vs short-term targets, wind contracts, project size, ownership, location, and technology.

12. BOARD MEMBERS’ REPORTS

No reports.

ADJOURNMENT

Meeting was adjourned at 9:04 p.m.