



**REGULAR MEETING of the Board of Directors of the
Peninsula Clean Energy Authority (PCEA)
Thursday, October 26, 2017
MINUTES**

Peninsula Clean Energy
2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:35 p.m.

ROLL CALL

Present: Dave Pine, County of San Mateo, *Chair*
Jeff Aalfs, Town of Portola Valley, *Vice Chair*
Rick DeGolia, Town of Atherton
Charles Stone, City of Belmont
Donna Colson, City of Burlingame
Rae P. Gonzalez, Town of Colma
Glenn Sylvester, City of Daly City
Carlos Romero, City of East Palo Alto
Catherine Mahanpour, City of Foster City
Harvey Rarback, City of Half Moon Bay
Elizabeth Cullinan, Town of Hillsborough
Wayne Lee, City of Millbrae
John Keener, City of Pacifica
Marty Medina, City of San Bruno
Cameron Johnson, City of San Carlos
Rick Bonilla, City of San Mateo
Pradeep Gupta, City of South San Francisco
Daniel Yost, Town of Woodside

Absent: County of San Mateo-Groom
City of Brisbane
City of Menlo Park
City of Millbrae
City of Redwood City

Staff: Jan Pepper, Chief Executive Officer
Jay Modi, Director of Finance and Administration
Siobhan Doherty, Director of Power Resources

Joseph Wiedman, Director of Regulatory and Legislative Affairs
Dan Lieberman, Director of Marketing and Public Affairs
Leslie Brown, Manager of Customer Care
Kirsten Andrews-Schwind, Communications and Outreach Manager
Eric Wiener, Renewable Energy Analyst
Alejandra Posada, Outreach Fellow
Charlsie Chang, Outreach Fellow
Nirit Eriksson, Associate General Counsel
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

A quorum was established.

PUBLIC COMMENT:

No public comment

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded: Bonilla / DeGolia

Motion passed 15-0 (Absent: County of San Mateo-Groom, Belmont, Brisbane, Menlo Park, Millbrae, Redwood City, San Carlos.)

REGULAR AGENDA

1. CHAIR REPORT

Dave Pine—Chair—reported that he and several PCE staff and Board members attended a very informative annual meeting of CalCCA (California Community Choice Association) in Riverside on October 3, 2017. Dave provided a summary of comments he made at PCE’s 1-year anniversary celebration and open house on October 18, 2017, outlining several milestones and praising how far PCE has come in one year. Dave announced that Jan Pepper—Chief Executive Officer—was awarded “Green Power Leader of the Year” by the Center for Resource Solutions. Several Board members recognized Jan and Dave for their leadership.

2. CEO REPORT

Jan Pepper—Chief Executive Officer—thanked the Board for their continued support of PCE. She introduced two new employees, Charlsie Chang and Alejandra Posada, who started with PCE on September 20 as Outreach Fellows. Jan announced that PCE plans to post several new positions, including a Key Accounts Executive, Power Resources Manager, Energy Programs Director, and Creative Content Designer, with the hope that these positions and the Regulatory Analyst will be on board by the beginning of the new year. Jan announced that PCE will be conducting some market research on brand awareness, and that on October 31, 2017, she will be representing CCAs (Community Choice Aggregation) on a panel for the CPUC’s (California Public Utility Commission) Customer Choice Project workshop.

3. CITIZENS ADVISORY COMMITTEE REPORT

Michael Closson—Chair—reported that at the Citizens Advisory Committee (CAC) meeting held the previous week, Leslie Brown presented information on PCE’s rates and understanding net metering (NEM) invoices. The need for continued focus, education, and resources to understand NEM invoices was discussed, as was the impact of NEM 2.0 vs 1.0.

4. AUDIT AND FINANCE COMMITTEE REPORT

Jan Pepper introduced Jay Modi, PCE’s new Director of Finance and Administration, who started on October 2. Donna Colson—Chair—reported that the auditor’s office in North Bay was impacted by the fires, but that they hope to have a draft audit by the middle of December. She reported that the committee discussed creating a rate stabilization policy and an operating budget reserve policy, a capital reserve account for local projects and capital projects, and an investment policy. She reported the committee also discussed PCE’s banking relationships, and the possibility of getting a private credit rating to prepare PCE for a public credit rating.

PUBLIC COMMENT:

Janet Creech, PCE Citizens Advisory Committee

5. MARKETING AND OUTREACH REPORT

Dan Lieberman –Director of Marketing and Public Affairs—announced that PCE’s fall advertising campaign will focus on “You have great energy”. He is also preparing applications to Green-e and the Climate Registry, and he and his team are working on conducting market research. He also reported that PCE’s customer service center in Santa Rosa was impacted by the fires, and one representative’s house burned down. The call center and staff weren’t physically harmed and although calls temporarily had to be re-routed, the call center is back up and running. Community awareness of PCE, customer confusion about charges on their bills, and PCE’s Opt Out rate and Opt Up rate were discussed.

6. REGULATORY AND LEGISLATIVE REPORT

Joe Wiedman— Director of Legislative and Regulatory Affairs—reported that Sonoma Clean Power, MCE Clean Energy and PCE filed Opening and Reply Briefs on October 2nd and 16th, respectively in PG&E’s 2018 Energy Resource Recovery Account (ERRA) docket, and that PCE as part of the Smart Charging Coalition filed comments on October 6th at the Air Resources Board concerning reforming the allocation of low carbon fuel credits. Joe also reported that AB 726/813 and SB 100 did not pass.

7. PROPOSED 2018 RATE ADJUSTMENT PROCESS

Leslie Brown—Manager of Customer Care—presented information on PG&E’s rate adjustment process, including how PG&E requests a rate increase, and that the actual rates by rate class are not available to the public until January 1. She reported that PCE is trying to anticipate PG&E’s

rate increase and provide our new proposed rates to the Board in November in order to maintain PCE's 5% savings, with the hope that PCE will not have to adjust rates after January 1, 2018, or that any necessary adjustment will be minor.

8. ROLE OF OUT OF STATE WIND IN PCE PORTFOLIO

Siobhan Doherty—Director of Power Resources—presented information on California's wind potential, national wind resources, out of state wind resources, interconnection and congestion factors, and the role wind can play in PCE's overall portfolio.

9. INTEGRATED RESOURCE PLAN (IRP) UPDATE

Siobhan Doherty reported that PCE's IRP vision is to develop guiding procurement principles to create a diverse portfolio composition balancing contract term length, project ownership, project location, resource and technology mix, and project size. She presented scenarios with various resource combinations to meet PCE's goal of 100% renewable in 2025. The Board and staff discussed the pros and cons of solar, storage, California wind versus out of state wind, and short term versus long term contracts, while balancing cost, load, energy profiles, GHG free, and local investment.

PUBLIC COMMENT:

Mark Roest, SeaWave Battery, Inc.

ADJOURNMENT

Meeting was adjourned at 9:17 p.m.