

## Regular Meeting of the Executive Committee of the Peninsula Clean Energy Authority (PCEA) Minutes

Monday, November 8, 2021  
10:00 a.m.  
Zoom Video Conference and Teleconference

### **CALL TO ORDER**

Meeting was called to order at 10:02 a.m. in virtual teleconference.

### **ROLL CALL**

#### **Participating Remotely:**

Rick DeGolia, Atherton, *Chair*  
Julia Mates, Belmont  
Donna Colson, Burlingame, *Vice Chair*, arrived at 10:03 a.m.  
Giselle Hale, Redwood City  
Marty Medina, San Bruno  
Laura Parmer-Lohan, San Carlos  
Rick Bonilla, San Mateo  
Jeff Aalfs, Portola Valley

Pradeep Gupta, Director Emeritus  
John Keener, Director Emeritus

**Absent:** Dave Pine, San Mateo County

**Staff:** Jan Pepper, Chief Executive Officer  
Andy Stern, Chief Financial Officer  
Rafael Reyes, Director of Energy Programs  
Marc Hershman, Director of Government Affairs  
Leslie Brown, Director of Customer Care  
Siobhan Doherty, Director of Power Resources  
Jennifer Stalzer Kraske, Deputy County Counsel  
Shayna Barnes, Operations Specialist  
Sandra Benetti, Associate Manager of Community Relations  
Sally Chen, Energy Contracts Manager  
Chelsea Keys, Power Resources Manager  
Kim Le, Senior Manager of Data & Technology  
Nelly Wogberg, Board Clerk

**A quorum was established.**

### **PUBLIC COMMENT**

None

**ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS**

**MOTION:** Director Medina moved, seconded by Director Bonilla to set the Agenda and approve Agenda Item Numbers 1-2.

1. Approval of the Minutes for the September 13 and October 12, 2021 Meetings
2. Adopt Findings Pursuant to AB 361 to Continue Fully Teleconferenced Committee Meetings Due to Health Risks Posed by In-Person Meetings

**MOTION PASSED:** 8-0 (Absent: San Mateo County)

JURISDICTION	BOARD MEMBER	YES	NO	ABSTAIN	ABSENT
San Mateo County	Director Pine				X
Atherton	Director DeGolia	X			
Belmont	Director Mates	X			
Burlingame	Director Colson	X			
Redwood City	Director Hale	X			
San Bruno	Director Medina	X			
San Carlos	Director Parmer-Lohan	X			
San Mateo	Director Bonilla	X			
Portola Valley	Director Aalfs	X			
	Totals	8			1

**REGULAR AGENDA**

3. Chair Report

None

4. CEO Report

Jan Pepper, *CEO*, provided a report that covered the following topics: staffing updates including our three new hires and one open position, the CC Power Long Duration Storage Project timing update, and a proposed schedule change for the Board Retreat schedule.

Committee Members showed their support for proposing moving the Board Retreat to Thursday during the regularly scheduled meetings as opposed to Saturday mornings.

5. Executive Committee Debrief on Peninsula Clean Energy Board Retreat held on September 25, 2021 (Discussion)

Jan Pepper, *CEO*, introduced the debrief of Peninsula Clean Energy's Board Retreat which was held on September 25, 2021.

Committee Members discussed the importance of our two strategic priorities: design a power portfolio that is sourced by 100% carbon-free\* energy by 2025 that aligns supply and consumer demand on a 24 x 7 basis and contribute to Peninsula Clean Energy member jurisdictions reaching the state's goal to be 100% greenhouse gas-free by 2045.

Director Hale shared reflections on the retreat and recapped an email that was sent to Jan Pepper including thoughts on how to stay on track to meet these goals, transportation focus, programs and budget in relation to emission reductions, public education and a potential community advisory marketing group.

Committee Members discussed the span of control over these goals, Peninsula Clean Energy rates, transportation methods to reduce emissions, Diversity, Equity, Accessibility and Inclusion (DEAI) work, changing demand habits, and the potential for a dashboard to monitor progress.

#### 6. Approval of 2022 Executive Committee Schedule of Meetings (Action)

Nelly Wogberg, Board Clerk, explained the proposed 2022 Executive Committee Meeting Schedule, to be in compliance with AB 361 guidelines and including a change to the start time of meetings that coincide with Board of Directors meetings to begin at 6:20 p.m. instead of 6:25 p.m. as was printed in the meeting packet.

Committee Members discussed cancelling a meeting during the summer but decided that the schedule would allow staff greater flexibility for approving contracts as needed.

**MOTION:** Director Hale moved, seconded by Director Bonilla to

**MOTION PASSED:** 8-0 (Absent: San Mateo County)

JURISDICTION	BOARD MEMBER	YES	NO	ABSTAIN	ABSENT
San Mateo County	Director Pine				X
Atherton	Director DeGolia	X			
Belmont	Director Mates	X			
Burlingame	Director Colson	X			
Redwood City	Director Hale	X			
San Bruno	Director Medina	X			
San Carlos	Director Parmer-Lohan	X			
San Mateo	Director Bonilla	X			
Portola Valley	Director Aalfs	X			
	Totals	8			1

#### 7. Committee Members' Reports

Director Bonilla shared that California Community Power (CC Power) is holding a meeting on Wednesday, November 10, 2021 and encourages Committee Members to join and share comments on the CC Power labor and environmental policy.

**ADJOURNMENT**

Meeting was adjourned at 11:30 a.m.