

**Regular Meeting of the Board of Directors of the
Peninsula Clean Energy Authority (PCEA)
Minutes**

Thursday, December 16, 2021
6:30 p.m.
Zoom Video Conference and Teleconference

CALL TO ORDER

Meeting was called to order at 6:37 p.m. in virtual teleconference.

ROLL CALL

Participating Remotely:

Rick DeGolia, Atherton, *Chair*
Julia Mates, Belmont
Coleen Mackin, Brisbane
Donna Colson, Burlingame, *Vice Chair*, arrived at
6:40 p.m.
Carlos Romero, East Palo Alto
Sam Hindi, Foster City, arrived after roll call
Harvey Rarback, Half Moon Bay
Laurence May, Hillsborough, arrived at 7:19 p.m.
Betsy Nash, Menlo Park
Ann Schneider, Millbrae
Tygarjas Bigstycck, Pacifica
Jeff Aalfs, Portola Valley, arrived after roll call
Marty Medina, San Bruno
Laura Parmer-Lohan, San Carlos
Rick Bonilla, San Mateo
Flor Nicolas, South San Francisco

Pradeep Gupta, Director Emeritus
John Keener, Director Emeritus

Absent:

Dave Pine, San Mateo County
Carole Groom, San Mateo County
Raquel Gonzalez, Colma
Roderick Daus-Magbual, Daly City
Tom Faria, Los Banos
Giselle Hale, Redwood City
Jennifer Wall, Woodside

Staff:

Jan Pepper, Chief Executive Officer
Leslie Brown, Director of Customer Care
KJ Janowski, Director of Marketing and
Community Relations
Siobhan Doherty, Director of Power Resources
Marc Hershman, Director of Government Affairs
Rafael Reyes, Director of Community Energy
Programs
Jennifer Stalzer, Deputy County Counsel
Kirsten Andrews-Schwind, Senior Manage of
Community Relations
Shayna Barnes, Operations Specialist
Phillip Kobernick, Programs Manager
Darren Goode, Public Relations Consultant
Blake Herrschaft, Building Electrification
Programs Manager
Chelsea Keys, Power Resources Manager
Nelly Wogberg, Board Clerk

A quorum was established.

PUBLIC COMMENT

None

ACTION TO SET THE AGENDA AND APPROVE REMAINING CONSENT AGENDA ITEMS

MOTION: Director Bigstycck moved, seconded by Director Parmer-Lohan to set the Agenda, and approve Agenda Item Numbers 1-7.

1. Approval of the Minutes for the November 18, 2021 Board of Directors Meeting
2. Adopt Findings Pursuant to AB 361 to Continue Fully Teleconferenced Committee Meetings Due to Health Risks Posed by In-Person Meetings
3. Approval of an Amendment to Extend the Agreement With Cyclops to Increase the Maximum Amount by \$90,000 to \$180,200 and Extend the Term From December 31, 2021 to December 31, 2022
4. Approval of \$146,000 in Electric Vehicle (EV) Charging Incentives for Mercy Housing
5. Approval of Disadvantaged Communities Green Tariff (DAC-GT) and Community Solar Green Tariff (CSGT)
6. Approval of An Amendment To The Existing Retention Agreement With The Law Firm Of Keyes & Fox LLP In An Amount Not-To-Exceed \$100,000 For A Total Not-To-Exceed Amount Of \$400,000
7. Approval of Appointment of Eric Hall as Co-Chief Financial Officer and Co-Treasurer Through February 3, 2022 and as Interim Chief Financial Officer and Interim Treasurer After That Date

MOTION PASSED: 12-0 (Absent: San Mateo County, San Mateo County, Burlingame, Colma, Daly City, Foster City, Hillsborough, Los Banos, Portola Valley, Redwood City, Woodside)

JURISDICTION	BOARD MEMBER	YES	NO	ABSTAIN	ABSENT
San Mateo County	Director Pine				X
San Mateo County	Director Groom				X
Atherton	Director DeGolia	X			
Belmont	Director Mates	X			
Brisbane	Director Mackin	X			
Burlingame	Director Colson				X
Colma	Director Gonzalez				X
Daly City	Director Daus-Magbual				X
East Palo Alto	Director Romero	X			
Foster City	Director Hindi				X
Half Moon Bay	Director Rarback	X			

Hillsborough	Director May				X
Los Banos	Director Faria				X
Menlo Park	Director Nash	X			
Millbrae	Director Schneider	X			
Pacifica	Director Bigstycck	X			
Portola Valley	Director Aalfs				X
Redwood City	Director Hale				X
San Bruno	Director Medina	X			
San Carlos	Director Parmer-Lohan	X			
San Mateo	Director Bonilla	X			
South San Francisco	Director Nicolas	X			
Woodside	Director Wall				X
	Totals	12			11

REGULAR AGENDA

8. Chair Report

Chair DeGolia gave an update that at the next Board of Directors Meeting on January 27, 2022, a nominating committee for the Chair and Vice Chair will be established.

9. CEO Report

Jan Pepper, CEO, gave a presentation welcoming Eric Hall as Interim CFO, an update that a firm was selected for the COO search, an update on the Long Duration Storage Project with California Community Power (CC Power), and the updated timeline for the rate and Power Charge Indifference Adjustment (PCIA) changes. Leslie Brown, Director of Customer Care, shared that distribution rates seem likely to change on January 1st but that generation rates would likely not change until March or later.

Board Members discussed the policy making strategy for labor and environmental policies within CC Power. Jan Pepper shared that Siobhan Doherty was on the project oversight committee for this power purchase agreement and that Peninsula Clean Energy did the background work on labor and environmental policies for CC Power.

10. Citizens Advisory Committee Report

Morgan Chaknova, Citizens Advisory Committee (CAC) Vice Chair, gave a report recapping the December 2, 2021 CAC meeting including the shutdown of Baldwin Park CCA, reach codes and committee members expressed the need for consumer education around building electrification and additional incentives and training for contractors, and that Cheryl Schaff was nominated for Vice Chair.

11. Update on Schedule and Activities for Los Banos Enrollment (Discussion)

Leslie Brown, Director of Customer Care, gave a report on the schedule and activities leading up to the Los Banos Enrollment planned for April 2022. Leslie shared that the enrollment is a team effort with focus coming from many, if not all, teams within Peninsula Clean Energy. Leslie shared the timing of the 4 mailers

that will be sent to Los Banos customers as well as opt-out information, and the timeline on the phased enrollment. Leslie also shared participation rate projections which are expected to be lower in Los Banos than in San Mateo County due to a variety of factors, as well as additional communication efforts in Los Banos.

Board Members discussed if the discount was being widely discussed. Leslie explained that while the discount Peninsula Clean Energy is able to provide is important, it is not the main point of discussion since there are so many benefits to enrollment.

12. Update on Reach Codes and 2022 Reach Codes (Discussion)

Rafael Reyes, Director of Energy Programs, gave a presentation on the Reach Code Initiative including an update on San Mateo County reach code adoptions. Rafael also discussed the 2022 Model Reach Code Proposal covering all-electric buildings and electric vehicle (EV) readiness, as well as the 2022 CALGreen proposed state update.

Director Romero asked for clarification on the meaning of 100% access under the 2022 Model Reach Code and the type of outlet that would be installed. Rafael explained that on day one, every residential unit should have access to an electrified space in comparison to the state code where only 40% of spaces will be electrified. Rafael also explained that level one outlets would be installed which is sufficient for most EV users.

Director Schneider shared that the city of Millbrae just adopted reach codes to include biotech buildings which will be all-electric. Rafael shared that Genentech announced all their new buildings would be electric as well.

Chair DeGolia asked for clarification on reach codes being covered in the energy code versus a municipal code and how that affects a city. Rafael explained modifications to the energy code are modifications to the state building code and that cities have the option to make adjustments to reach codes via their municipal codes, the later of which does not require a re-up every 3 years.

Director Romero asked for clarification on the construction of Accessory Dwelling Units (ADU's) and Junior ADU's as they may attach to existing structures. Rafael explained that cities will need to make a determination on some of these issues, but that most cities exempted ADU's from the all-electric requirements.

Director Bonilla shared his support for reach codes and shared that more work is needed in building electrification in existing structures and to bring the public along. Pradeep Gupta commented on prices for natural gas versus the operating costs of conversion to electricity are biased against the electricity rates making it challenging for customers to choose electric options.

Director Mackin commented that she would like to see more in terms of outreach to Peninsula communities so that customers aren't in the dark and can keep the conversation going. Rafael explained that that Peninsula Clean Energy is ramping up those efforts and is working in coordination with a statewide effort called the "Switch is On".

Public Comment: Mark Roest, Sustainable Energy Inc.

Director Colson asked for clarification on who is being targeted from the building industry, residential or commercial builders. Rafael explained that for Peninsula Clean Energy’s workshops, as wide a net as possible was cast but that participation in workshops has been low. He welcomes recommendations to hear from across the spectrum of stakeholders.

Director Rarback expressed gratitude to Rafael and Peninsula Clean Energy staff who worked with Half Moon Bay to put a draft electrification ordinance implementing some electrification measures that are unique in the county. Additionally Half Moon Bay has required that all gas connections must be capped by 2045, which is consistent with the state’s net-zero by 2045 goal.

Director Mates offered a suggestion to solicit assistance from developers or other stakeholders who have implemented reach codes. Director Schneider offered a suggestion for Peninsula Clean Energy to work with developers to understand their energy consumption. Rafael emphasized developing awareness from residents and businesses in the area and continuing to work with various stakeholders.

13. Update on 24/7 White Paper (Discussion)

Jan Pepper, CEO, gave a presentation with an update on the 24/7 White Paper. Jan explained that the Power Resources team is working on the model and will return with part two of the paper next year. Jan shared that she has been evangelizing Peninsula Clean Energy’s work and presented at 3 events since the White Paper was published.

Siobhan Doherty, Director of Power Resources, shared that her team has been working to validate the model so that when they begin running scenarios through it, they can be confident in the results of those scenarios. Siobhan also shared that a few CCA’s have informally reached out with questions, emphasizing Peninsula Clean Energy’s leadership in this area.

14. Approval of a Revised 2022 Board of Directors Schedule of Meetings (Action)

Jennifer Stalzer, Deputy County Counsel, gave a brief explanation of the updated interpretation of AB 361. Previously the interpretation was that no more than 30 days elapsed between the reauthorization of virtual meetings, but now we will reauthorize at the start of our regular meetings as a number of meeting groups are handling it in this manner.

MOTION: Director Mates moved, seconded by Director Bonilla to approve the Revised 2022 Board of Directors Schedule of Meetings.

MOTION PASSED: 16-0 (Absent: San Mateo County, San Mateo County, Colma, Daly City, Los Banos, Redwood City, Woodside)

JURISDICTION	BOARD MEMBER	YES	NO	ABSTAIN	ABSENT
San Mateo County	Director Pine				X
San Mateo County	Director Groom				X
Atherton	Director DeGolia	X			
Belmont	Director Mates	X			
Brisbane	Director Mackin	X			
Burlingame	Director Colson	X			

Colma	Director Gonzalez				X
Daly City	Director Daus-Magbual				X
East Palo Alto	Director Romero	X			
Foster City	Director Hindi	X			
Half Moon Bay	Director Rarback	X			
Hillsborough	Director May	X			
Los Banos	Director Faria				X
Menlo Park	Director Nash	X			
Millbrae	Director Schneider	X			
Pacifica	Director Bigstycck	X			
Portola Valley	Director Aalfs	X			
Redwood City	Director Hale				X
San Bruno	Director Medina	X			
San Carlos	Director Parmer-Lohan	X			
San Mateo	Director Bonilla	X			
South San Francisco	Director Nicolas	X			
Woodside	Director Wall				X
	Totals	16			7

15. Board Members' Reports

Chair DeGolia shared that Atherton's new Town Center held its ribbon cutting on December 11, 2021.

ADJOURNMENT

Meeting was adjourned at 8:15 p.m.