

**REGULAR MEETING of the Board of Directors of the  
Peninsula Clean Energy Authority (PCEA)  
Thursday, December 17, 2020  
MINUTES**

Peninsula Clean Energy  
Video conference and teleconference  
6:30 p.m.

**CALL TO ORDER**

Meeting was called to order at 6:31 p.m.

**ROLL CALL**

**Present:** Dave Pine, County of San Mateo  
Jeff Aalfs, Town of Portola Valley, *Chair*  
Rick DeGolia, Town of Atherton, *Vice Chair*  
Julia Mates, City of Belmont  
Clay Holstine, City of Brisbane  
Donna Colson, City of Burlingame  
Roderick Daus-Magbual, City of Daly City  
Carlos Romero, City of East Palo Alto  
Sam Hindi, City of Foster City  
Harvey Rarback, City of Half Moon Bay  
Laurence May, Town of Hillsborough  
Tom Faria, City of Los Banos  
Betsy Nash, City of Menlo Park  
Ann Schneider, City of Millbrae  
Tygarjas Bigstycck, City of Pacifica  
Giselle Hale, City of Redwood City  
Marty Medina, City of San Bruno  
Laura Parmer-Lohan, City of San Carlos  
Rick Bonilla, City of San Mateo  
Flor Nicolas, City of South San Francisco  
Jennifer Wall, Town of Woodside  
Pradeep Gupta, Director Emeritus  
John Keener, Director Emeritus

**Additional Board Members Present:**

Jen Wolosin, City of Menlo Park  
Mary Bier, City of Pacifica

**Absent:** County of San Mateo  
Town of Colma

**Staff:** Jan Pepper, Chief Executive Officer  
 Andy Stern, Chief Financial Officer  
 Leslie Brown, Director of Customer Care  
 Rafael Reyes, Director of Energy Programs  
 Phillip Kobernick, Programs Manager  
 Joseph Wiedman, Director of Legislative and Regulatory Affairs  
 KJ Janowski, Director of Marketing and Community Affairs  
 Kirsten Andrews-Schwind, Senior Manager of Community Relations  
 Darren Goode, Media Relations  
 Siobhan Doherty, Director of Power Resources  
 Chelsea Keys, Power Resources Manager  
 Peter Levitt, Associate Manager of Distributed Energy Resources (DER)  
 Mehdi Shahriari, Senior Renewable Energy Analyst  
 Sara Maatta, Renewable Energy and Compliance Analyst  
 Sapna Dixit, Strategic Accounts Manager  
 David Silberman, General Counsel  
 Ilana Parmer Mandelbaum, Deputy County Counsel  
 Shayna Barnes, Administrative Assistant  
 Anne Bartoletti, Board Clerk/Office Manager/Executive Assistant to the CEO

**A quorum was established.**

**PUBLIC COMMENT:**

None

**ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA ITEMS**

Motion Made / Seconded: Bonilla / Mates

**Motion passed 16-0**

Resolutions 12-17-20 (6), (7), (8), (9), (10)

JURISDICTION	NAME	YES	NO	ABSTAIN	ABSENT
County of San Mateo	Director Pine	X			
County of San Mateo					X
Town of Atherton	Director DeGolia	X			
City of Belmont	Director Mates	X			
City of Brisbane	Director Holstine	X			
City of Burlingame	Director Colson	X			
Town of Colma					X
City of Daly City	Director Daus-Magbual	X			
City of East Palo Alto					X
City of Foster City					X
City of Half Moon Bay	Director Rarback	X			
Town of Hillsborough	Director May	X			

City of Los Banos					X
City of Menlo Park	Director Nash	X			
City of Millbrae	Director Schneider	X			
City of Pacifica	Director Bier	X			
Town of Portola Valley	Director Aalfs	X			
City of Redwood City	Director Hale	X			
City of San Bruno	Director Medina				X
City of San Carlos	Director Parmer-Lohan	X			
City of San Mateo	Director Bonilla	X			
City of South San Francisco	Director Nicolas	X			
Town of Woodside					X
	Totals	16			7

## REGULAR AGENDA

David Silberman—General Counsel—presided over the official swearing-in of new Board members Tom Faria—City of Los Banos, Jen Wolosin—City of Menlo Park, Tygarjas Bigstycck—City of Pacifica, and Jennifer Wall—Town of Woodside.

### 1. CHAIR REPORT

Jeff Aalfs—Chair—reported there are two openings on the Executive Committee and asked those interested in joining the Executive Committee to let him know. Jeff also reported that he needs a Chair and volunteers for a Nominating Committee for the Chair and Vice Chair positions. Dave Pine volunteered to Chair, and Larry May and Rick Bonilla volunteered to serve on the Nominating Committee.

### 2. CEO REPORT

Jan Pepper—Chief Executive Officer—welcomed new Board members and invited them to join subcommittees. Jan reviewed the COVID-19 Load Impact Analysis, and provided updates on PCIA (Power Charge Indifference Adjustment), the Power On Peninsula program, and reach code adoption in San Mateo County.

### 3. CITIZENS ADVISORY COMMITTEE REPORT

Desiree Thayer—Citizens Advisory Committee Chair—reported that the Citizens Advisory Committee (CAC) received a proposal from the Transportation Work Group about the Beyond Gasoline Initiative, and the CAC voted to endorse a recommendation to the Board. She reported the CAC received an update on the EV (Electric Vehicle) Municipal Fleet program, and discussed work groups and the Brown Act.

**4. APPROVE ADDENDUM NO. 1 TO THE COMMUNITY CHOICE AGGREGATION IMPLEMENTATION PLAN AND STATEMENT OF INTENT TO ADDRESS PCE EXPANSION TO THE CITY OF LOS BANOS, CA**

Leslie Brown—Director of Customer Care--reported that when Peninsula Clean Energy (PCE) formed, an Implementation Plan was filed with the CPUC (California Public Utilities Commission). She reported that an addendum amends the Implementation Plan to include City of Los Banos details such as the enrollment timeline and customer noticing.

Motion Made / Seconded: Hale / Schneider

**Motion passed 19-0**

Resolution No. 12-17-20 (1)

JURISDICTION	NAME	YES	NO	ABSTAIN	ABSENT
County of San Mateo	Director Pine	X			
County of San Mateo					X
Town of Atherton	Director DeGolia	X			
City of Belmont	Director Mates	X			
City of Brisbane	Director Holstine	X			
City of Burlingame	Director Colson	X			
Town of Colma					X
City of Daly City	Director Daus-Magbual	X			
City of East Palo Alto					X
City of Foster City					X
City of Half Moon Bay	Director Rarback	X			
Town of Hillsborough	Director May	X			
City of Los Banos	Director Faria	X			
City of Menlo Park	Director Nash	X			
City of Millbrae	Director Schneider	X			
City of Pacifica	Alternate Bigstyck	X			
Town of Portola Valley	Director Aalfs	X			
City of Redwood City	Director Hale	X			
City of San Bruno	Director Medina	X			
City of San Carlos	Director Parmer-Lohan	X			
City of San Mateo	Director Bonilla	X			
City of South San Francisco	Director Nicolas	X			
Town of Woodside	Director Wall	X			
	Totals	19			4

**5. APPROVE PENINSULA CLEAN ENERGY PARTICIPATION IN CALIFORNIA COMMUNITY POWER (CC POWER) JOINT POWERS AUTHORITY AND DELEGATE AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO EXECUTE THE CC POWER JOINT POWERS AUTHORITY AGREEMENT**

Jan Pepper outlined nine CCAs (Community Choice Aggregators) planning to participate in the Joint Powers Authority (JPA), and described the benefits of joint action including economies of scale, enhanced negotiating power, shared risk, the potential for shared financing, and that legislators and regulators favor large scale procurement. Jan outlined elements of a Long Duration Storage RFO (Request for Offers) issued by joint CCAs, and reviewed the JPA’s purpose, governance, costs, project development, risk mitigation, and timeline.

Jan introduced Tony Braun of Braun Blasing Smith Wynne, P.C., and Ilana Parmer Mandelbaum—Deputy County Counsel—to assist in answering questions about the JPA agreement. Board members discussed the JPA customer base, battery storage and DER (Distributed Energy Resources), risks and liabilities, PCE’s Policy 10 Inclusive and Sustainable Workforce Policy, and CCA participation at each phase of project development. Board members outlined numerous questions about the JPA agreement, and suggested tabling discussion to enable further discussion and a study session.

Motion to Table / Seconded: Bonilla / Parmer-Lohan

**Motion passed 20-0**

JURISDICTION	NAME	YES	NO	ABSTAIN	ABSENT
County of San Mateo	Director Pine	X			
County of San Mateo					X
Town of Atherton	Director DeGolia	X			
City of Belmont	Director Mates	X			
City of Brisbane	Director Holstine	X			
City of Burlingame	Director Colson	X			
Town of Colma					X
City of Daly City	Director Daus-Magbual	X			
City of East Palo Alto	Director Romero	X			
City of Foster City	Director Hindi	X			
City of Half Moon Bay	Director Rarback	X			
Town of Hillsborough	Director May	X			
City of Los Banos	Director Faria	X			
City of Menlo Park	Director Nash	X			
City of Millbrae	Director Schneider	X			
City of Pacifica	Alternate Bigstycck	X			
Town of Portola Valley	Director Aalfs	X			
City of Redwood City	Director Hale	X			
City of San Bruno	Director Medina	X			
City of San Carlos	Director Parmer-Lohan	X			
City of San Mateo	Director Bonilla	X			

City of South San Francisco	Director Nicolas	X			
Town of Woodside					X
	Totals	20			3

**6. APPROVE RESOLUTION DELEGATING AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO EXECUTE A POWER PURCHASE CONFIRMATION AGREEMENT (PPA) FOR RENEWABLE SUPPLY FROM THE VOYAGER WIND PROJECT WITH SHELL ENERGY NORTH AMERICA (US), L.P. A DELAWARE LIMITED PARTNERSHIP, AND ANY NECESSARY ANCILLARY DOCUMENTS. POWER DELIVERY TERM: JANUARY 1, 2021 THROUGH DECEMBER 31, 2028, IN AN AMOUNT NOT TO EXCEED \$125,000,000**

Siobhan Doherty—Director of Power Resources—presented an overview of the Voyager Wind project and the contract structure as an existing project wherein PCE will purchase a portion of the project’s output. Siobhan outlined the generation profile, and how this project fits into PCE’s Strategic Plan goal to design a power portfolio that is sourced by 100% carbon free energy by 2025 that aligns supply and consumer demand on a 24x7 basis.

Board members discussed reviewing the environmental impacts of this and other wind projects.

Motion Made / Seconded: Parmer-Lohan / Rarback

**Motion passed 16-3 with 1 abstention**

Resolution No. 12-17-20 (2)

JURISDICTION	NAME	YES	NO	ABSTAIN	ABSENT
County of San Mateo	Director Pine	X			
County of San Mateo					X
Town of Atherton	Director DeGolia	X			
City of Belmont	Director Mates	X			
City of Brisbane	Director Holstine	X			
City of Burlingame	Director Colson	X			
Town of Colma					X
City of Daly City	Director Daus-Magbual	X			
City of East Palo Alto	Director Romero	X			
City of Foster City	Director Hindi	X			
City of Half Moon Bay	Director Rarback	X			
Town of Hillsborough	Director May	X			
City of Los Banos	Director Faria	X			
City of Menlo Park	Director Nash	X			
City of Millbrae	Director Schneider			X	
City of Pacifica	Alternate Bigstycck	X			
Town of Portola Valley	Director AalFs	X			
City of Redwood City	Director Hale	X			
City of San Bruno	Director Medina	X			

City of San Carlos	Director Parmer-Lohan	X			
City of San Mateo	Director Bonilla	X			
City of South San Francisco	Director Nicolas	X			
Town of Woodside					X
	Totals	19		1	3

**7. APPROVE RESOLUTION DELEGATING AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO EXECUTE A CONTRACT AND ANY NECESSARY ANCILLARY DOCUMENTS WITH Z-GLOBAL, INC. FOR SCHEDULING COORDINATOR SERVICES, CONGESTION REVENUE RIGHTS PORTFOLIO MANAGEMENT AND SHORT-TERM LOAD FORECASTING IN AN AMOUNT NOT TO EXCEED \$850,000 WITH A TERM FROM FEBRUARY 1, 2021 THROUGH JANUARY 31, 2024**

Chelsea Keys--Power Resources Manager—presented background information on PCE supplying load in the California Independent System Operator (CAISO) Market, requiring support from a Scheduling Coordinator (SC) who operates a 24-hour trading desk. Chelsea outlined SC services that PCE had contracted with Energy America, LLC (Direct Energy) to provide, but the agreement is expiring.

Chelsea reported that PCE is acquiring its own SCID (Scheduling Coordinator ID) to settle directly with CAISO, and staff issued an RFP (Request for Proposal) in September seeking services for SC, CRR (Congestion Revenue Rights) portfolio management, and forecasting. Chelsea outlined results of the RFP, reported that Z-Global was selected to provide the necessary services, and she outlined the agreement terms.

Board members discussed the contract timeline, the SCID application process, and the implications of a required collateral deposit. Board members suggested staff work with Counsel to determine whether or not a collateral deposit is within the authority of staff, and verify it's not considered an expenditure.

Motion Made / Seconded: DeGolia / Bonilla

**Motion passed 20-0**

Resolution No. 12-17-20 (3)

JURISDICTION	NAME	YES	NO	ABSTAIN	ABSENT
County of San Mateo	Director Pine	X			
County of San Mateo					X
Town of Atherton	Director DeGolia	X			
City of Belmont	Director Mates	X			
City of Brisbane	Director Holstine	X			
City of Burlingame	Director Colson	X			
Town of Colma					X
City of Daly City	Director Daus-Magbual	X			
City of East Palo Alto	Director Romero	X			
City of Foster City	Director Hindi	X			

City of Half Moon Bay	Director Rarback	X			
Town of Hillsborough	Director May	X			
City of Los Banos	Director Faria	X			
City of Menlo Park	Director Nash	X			
City of Millbrae	Director Schneider	X			
City of Pacifica	Alternate Bigstycyk	X			
Town of Portola Valley	Director AalFs	X			
City of Redwood City	Director Hale	X			
City of San Bruno	Director Medina	X			
City of San Carlos	Director Parmer-Lohan	X			
City of San Mateo	Director Bonilla	X			
City of South San Francisco	Director Nicolas	X			
Town of Woodside					X
	Totals	20			3

**8. APPROVE THE PROPOSED CONTRACT AMENDMENT TO INCLUDE AN ADDITIONAL \$100,000 IN THE EXISTING CONTRACT WITH TRC ENGINEERS TO SUPPORT THE DEVELOPMENT OF LOCAL POLICIES TO ADVANCE BUILDING ELECTRIFICATION AND ELECTRIC VEHICLE READINESS IN EXISTING BUILDINGS**

Rafael Reyes—Programs Manager—outlined a contract extension with TRC Engineers for existing reach codes, policies, and financial incentives for existing building electrification, and to identify transferable tools and models for the consideration of and adoption by San Mateo County cities. Rafael outlined elements of Menlo Park’s Climate Action Plan and described this as an opportunity to develop models and resources for other cities.

Board members discussed support for reach codes in individual cities, carbon free goals, and electrification needs within the existing aging housing stock.

Motion Made / Seconded: Romero / Nash

**Motion passed 19-0**

Resolution No. 12-17-20 (4)

JURISDICTION	NAME	YES	NO	ABSTAIN	ABSENT
County of San Mateo					X
County of San Mateo					X
Town of Atherton	Director DeGolia	X			
City of Belmont	Director Mates	X			
City of Brisbane	Director Holstine	X			
City of Burlingame	Director Colson	X			
Town of Colma					X
City of Daly City	Director Daus-Magbual	X			



City of East Palo Alto	Director Romero	X			
City of Foster City	Director Hindi	X			
City of Half Moon Bay	Director Rarback	X			
Town of Hillsborough	Director May	X			
City of Los Banos	Director Faria	X			
City of Menlo Park	Director Nash	X			
City of Millbrae	Director Schneider	X			
City of Pacifica	Alternate Bigstyc	X			
Town of Portola Valley	Director AalFs	X			
City of Redwood City	Director Hale	X			
City of San Bruno	Director Medina	X			
City of San Carlos	Director Parmer-Lohan	X			
City of San Mateo	Director Bonilla	X			
City of South San Francisco	Director Nicolas	X			
Town of Woodside					X
	Totals	19			4

**9. ADOPT A RESOLUTION ENDORSING THE EFFORTS OF THE BEYOND GASOLINE INITIATIVE TO REDUCE GASOLINE CONSUMPTIN BY 50% BY 2030 IN SAN MATEO COUNTY**

Janelle London—Citizens Advisory Committee member—reported that the Beyond Gasoline Initiative at Joint Venture Silicon Valley has a goal to cut gasoline consumption 50% by 2030 from pre-pandemic levels. She outlined gasoline sales in the USA, in California, and in some cities. Janelle reported that the CAC unanimously approved bringing the Beyond Gasoline Initiative to the Board.

Board members discussed the gasoline tax and alternative ways to fund investments in infrastructure.

Motion Made / Seconded: Bonilla / Hale

**Motion passed 19-0**

Resolution No. 12-17-20 (5)

JURISDICTION	NAME	YES	NO	ABSTAIN	ABSENT
County of San Mateo					X
County of San Mateo					X
Town of Atherton	Director DeGolia	X			
City of Belmont		X			X
City of Brisbane	Director Holstine	X			
City of Burlingame	Director Colson	X			
Town of Colma					X
City of Daly City	Director Daus-Magbual	X			

City of East Palo Alto	Director Romero	X			
City of Foster City	Director Hindi	X			
City of Half Moon Bay	Director Rarback	X			
Town of Hillsborough	Director May	X			
City of Los Banos	Director Faria	X			
City of Menlo Park	Director Nash	X			
City of Millbrae	Director Schneider	X			
City of Pacifica	Alternate Bigstyk	X			
Town of Portola Valley	Director Aalfs	X			
City of Redwood City	Director Hale	X			
City of San Bruno	Director Medina	X			
City of San Carlos	Director Parmer-Lohan	X			
City of San Mateo	Director Bonilla	X			
City of South San Francisco	Director Nicolas	X			
Town of Woodside					X
	Totals	19			5

#### 10. BOARD MEMBERS' REPORTS

Board members wished each other happy holidays, stay safe, and be well.

#### ADJOURNMENT

Meeting was adjourned at 9:49 p.m.